



Dear Stakeholder:

You are receiving this letter because your agency may be utilizing Disadvantaged Business Enterprise (DBE) firms that are certified by the Pennsylvania Unified Certification Program (PA UCP). The PA UCP certifies all DBE firms in Pennsylvania in accordance with Title 49-Transportation Code of Federal Regulations (CFR) Part 26. The PA UCP is headed by an Oversight Committee which ensures certification procedures are being carried out and mitigates potential barriers to DBE firms seeking to compete on a level playing field.

It has come to the attention of the PA UCP Oversight Committee that many DBE firms are being required to provide expiration dates and physical copies of certification letters. Please note that DBE firms do not expire consistent with 49 CFR Part 26.87 and an expiration date should not be requested. Furthermore, physical certification letters should not be requested or required. All verification of DBE firms' eligibility should be done via the PA UCP database which can be found at www.paucp.com. The PA UCP database is updated in real time and represents the most accurate listing of certified DBEs in Pennsylvania. If your agency requires documentation of a DBE firm's eligibility, a dated screen shot of the applicable firm as it appears in the database should be utilized.

Should you have questions or concerns regarding this notice, please contact Kathleen R. Padilla, Chairperson of the PA UCP Oversight Committee, at (215) 937-1801 or kathleen.padilla@phl.org.

More information about the PA UCP and the DBE Program can be found at www.paucp.com.

Sincerely,

A handwritten signature in black ink, appearing to be 'K. Padilla', is written over a faint, larger version of the signature.

Kathleen R. Padilla,
Chair of the PA UCP Oversight Committee

Certifying Participants

Allegheny County
Department of Equity and Inclusion

**Philadelphia
International Airport**
Office of Business Diversity

PENNDOT
Bureau of Equal
Opportunity

**Port Authority of
Allegheny
County**
Diverse and
Disadvantaged
Business Enterprises

SEPTA
DBE Program
Office