



Dear Stakeholder:

You are receiving this letter because your agency may be utilizing Disadvantaged Business Enterprise (DBE) firms that are certified by the Pennsylvania Unified Certification Program (PA UCP). The PA UCP certifies all DBE firms in Pennsylvania in accordance with Title 49-Transportation Code of Federal Regulations (CFR) Part 26. The PA UCP is headed by an Oversight Committee which ensures certification procedures are being carried out and mitigates potential barriers to DBE firms seeking to compete on a level playing field.

It has come to the attention of the PA UCP Oversight Committee that many DBE firms are being required to provide expiration dates and physical copies of certification letters. Please note that DBE firms do not expire consistent with 49 CFR Part 26.87 and an expiration date should not be requested. Furthermore, physical certification letters should not be requested or required. All verification of DBE firms' eligibility should be done via the PA UCP database which can be found at www.paucp.com. The PA UCP database is updated in real time and represents the most accurate listing of certified DBEs in Pennsylvania. If your agency requires documentation of a DBE firm's eligibility, a dated screen shot of the applicable firm as it appears in the database should be utilized.

Should you have questions or concerns regarding this notice, please contact Ruth Byrd-Smith, Chairperson of the PA UCP Oversight Committee, at (412) 350-4309 or mwdbe@alleghenycounty.us

More information about the PA UCP and the DBE Program can be found at www.paucp.com.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Ruth Byrd-Smith', is positioned above the printed name and title.

Ruth Byrd-Smith,
Chair of the PA UCP Oversight Committee

Certifying Participants

Allegheny County
Department of Minority, Women &
Disadvantaged Business Enterprise

Philadelphia
International Airport
Office of Business Diversity

PENNDOT
Bureau of Equal
Opportunity

Port Authority of
Allegheny County
Office of Equal
Opportunity

SEPTA
DBE Program
Office