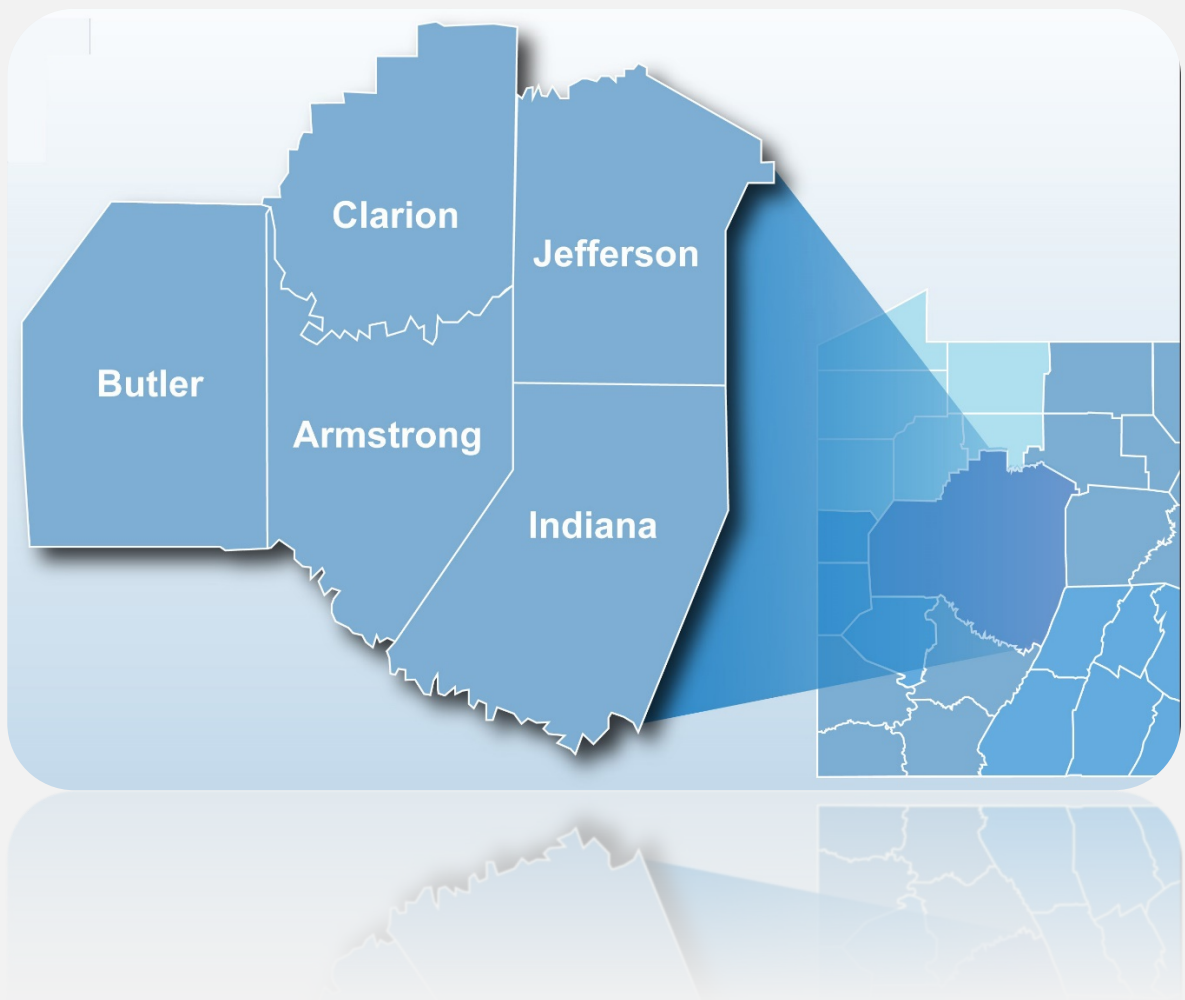


Doing Business with PennDOT District 10

Armstrong, Butler, Clarion, Indiana, and Jefferson Counties



FROM THE DISTRICT EXECUTIVE

Welcome to “Doing Business with PennDOT,” a publication of District 10 which covers Armstrong, Butler, Clarion, Indiana, and Jefferson counties.

This document provides customers with a one-stop resource for finding information about regional and statewide transportation topics and supports our overall goal of offering excellent services to the communities we serve.

As you flip through the pages of this services guide, you will find ways PennDOT can assist you, and ways you can assist PennDOT, too.

We rely on motorists, residents, business owners, elected officials, and others to help us identify possible issues, recognize areas of potential improvements, and develop solutions. This philosophy of partnership and cooperation will help us as we continue to deliver a sustainable transportation system and quality services that are embraced by our communities and add value to our customers.

Brian N. Allen, P.E.
District 10 Executive



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CONTACT US

District Executive , Brian Allen P.E.	724-357-2806
Assistant District Executive - Construction , Paul Koza, P.E.	724-357-2812
Assistant District Executive - Design , Alice Hammond, P.E.	724-357-2805
Assistant District Executive - Maintenance , Matthew Burkett	724-357-2809
Community Relations Coordinator , Tina Gibbs	724-357-2829
District 10 Website	www.penndot.gov/district10
Maintenance Issues	1-800-FIX-ROAD (1-800-349-7623) or contact the County Maintenance Office

District 10 County Maintenance Offices

PennDOT Engineering District 10 is organized into a District Office and five Maintenance Offices.

District Office (10-0)

2550 Oakland Avenue
Indiana, PA 15701
724-357-2800

Armstrong County (10-1)

County Manager - Aaron Raible

504 S. Water Street
Kittanning, PA 16201
724-543-1811

Butler County (10-2)

County Manager - Mike Mattis

351 New Castle Road
Butler, PA 16001
724-284-8800

Clarion County (10-3)

County Manager - Josh Clinger

21057 Paint Boulevard
Shippensburg, PA 16254
814-226-8200

Indiana County (10-4)

County Manager - John Serian

2550 Oakland Avenue
Indiana, PA 15701
724-357-2817

Jefferson County (10-5)

County Manager - Aaron Emhoff, P.E.

205 Witherow Street
Punxsutawney, PA 15767
814-938-6300

Verbal and Website Concerns

Customers may report a concern by phone, in person, or online through the Customer Care Center (CCC). The online form requires specific information regarding the location and nature of the concern and contact information for the customer reporting it.

When a concern is reported through the CCC, every effort is made to contact the customer within two business days to establish an initial customer contact. Our objective is to respond to the customer within 14 calendar days of receiving a concern.

In certain circumstances, additional time may be required for completion due to the nature of the concern, personnel or material requirements, or seasonal/weather-related restrictions.

<https://customercare.penndot.gov/>.

Written Concerns

For a written concern, our objective is to respond in writing within 14 calendar days upon receipt. During this time, we will investigate the concern to determine corrective action and then try to remedy the situation.

511PA



Motorists can visit 511PA.com to see plow truck locations, road-plowing data and check conditions on more than 40,000 roadway miles, including color-coded winter conditions. 511PA, which is free and available 24 hours a day, provides traffic delay warnings, weather forecasts, traffic speed information, and access to more than 950 traffic cameras.

The 511PA phone service also provides travelers with real-time traffic conditions anywhere they have access to a phone. This free service can be accessed from most locations in the state. If you are unable to reach 511PA your telephone carrier may not yet support this service. Callers can still access 511PA by dialing 1-877-511-PENN (7366).

Right-to-Know Law

Right-to-Know Law (RTKL) requests can be made by letter or by completing a RTKL request form and submitting it to PennDOT in person, via e-mail, U.S. mail, or fax. For more information on the RTKL process, visit our website at

www.penndot.gov/ContactUs/Pages/Right-to-Know.aspx.

Employment

Information regarding Civil Service and Non-Civil Service employment, as well as additional resources, can be found on our website, www.employment.pa.gov. You may also call 717-787-7811 or use the Telephone Relay Service (TRS) 711.

Contractors and Consultants

If an organization desires to work with PennDOT as a construction contractor, engineering consultant or in another capacity, they must register as a business partner. This allows use of PennDOT's Engineering and Construction Management System (ECMS) to conduct business (e.g., submit bids on PennDOT projects) with PennDOT.

Information and guidance regarding registering as a business partner can be found on the Engineering and Construction Management System (ECMS website) - www.ecms.penndot.gov – click “Register as a PennDOT Business Partner” under the Links heading.

TRAFFIC ENGINEERING AND OPERATIONS UNIT

District Traffic Engineer, David Tomaswick, P.E. - 724-357-2845

Traffic Engineering

Primary Contact: District Traffic Engineer, David Tomaswick, P.E. - 724-357-2845

Speed Limits

Any alteration of a speed limit on a state-maintained roadway must be made based on an Engineering and Traffic Study performed by PennDOT. Requests should be made in writing and submitted by the local municipality.

PennDOT is responsible for the maintenance of the necessary signs for speed limits of 40 m.p.h. and greater. Responsibility for maintaining speed limit signs below 40 m.p.h. lies with the local municipality, including the cost of replacements.

Traffic Control

Any alteration of a traffic control restriction for one-way streets, stop or yield at intersections, stop or yield at locations other than intersections, no-passing zones, and turn restrictions on a state-maintained roadway must be made based on an Engineering and Traffic Study performed by PennDOT.

Requests should be made in writing by the local municipality. PennDOT is responsible for the installation and maintenance of the necessary signs along state-maintained roadways and intersections.

Guide Rail

Requests for the placement or alteration of a guide rail require a detailed Department review of the location. If the location meets the Department's criteria, PennDOT will place the guide rail on the highway right-of-way.

If the location requires an alteration of an existing guide rail due to the construction of a driveway or similar facility, the property owner is responsible for obtaining a permit from the Department. Property owners can also place a guide rail off the highway right-of-way for the protection of personal property.

Convex Mirrors

PennDOT no longer approves requests to install convex mirrors at new locations within PennDOT right-of-way. Existing mirrors may remain in place until they need replaced, at which time they must be removed.

Hazardous Walking Route Studies

The purpose of Hazardous Walking Route Studies is to determine if conditions are hazardous for a designated school student walking route along a public highway, as defined in Sections 1362 and 2541 of the Public-School Code. Request for Hazardous Walking Route Studies must be made by the local school district.

Line Painting

PennDOT primarily paints road and highway dividing lines, but also paints STOP road markers, intersection arrows, and some railroad crossing marks.

Motorists who accidentally get paint on their vehicles should immediately wash the paint off with a high-pressure water stream and detergent. Dried paint can be removed with de-natured alcohol and a soft cloth. Generally, PennDOT is not responsible for paint on vehicles.

Lines are repainted yearly due to normal wear and weather. State roads with the highest traffic volumes and safety needs are painted first. These include interstates and the National Highway System followed by secondary roadways. Most line painting is done during the day except for high traffic roads where the painting is done at night.

PennDOT's painting policy for secondary roads is determined by the roadways' Average Daily Travel (ADT) rate. Roads with under 500 ADT do not receive any lines. Roads with 500 - 1,000 ADT receive yellow center lines. Roads with above a 1,000 ADT and are at least 21 feet wide receive yellow center lines and white edge lines.

Traffic Signals, Flashing Beacons, and School Zones

Primary Contact: Assistant Traffic Manager, Daniel Tyger - 724-357-3063

Traffic Signals

Traffic signals and flashing beacons are the responsibility of the local municipality to install, operate, and maintain. At the request of a municipality, PennDOT will perform a study at an existing intersection or location to determine if a device is warranted or needs to be modified. Municipalities agree to take responsibility for the design, construction, and maintenance of the signal before the study has begun. To do this, municipalities must fill out a TE-160 form which is a written verification that the municipality will assume all costs associated with the installation, maintenance, and operation of the traffic signal.

To determine if a traffic signal is needed, PennDOT will conduct a study called a Warrant Analysis. This takes into consideration traffic and pedestrian volumes, crash history, and the geometry of the intersection.

If a Traffic Signal is Warranted:

- After receiving the completed application from the municipality, PennDOT will authorize the design of the signalized intersection and issue a permit for construction of the traffic signal to the municipality.
- Upon completion of the Traffic Signal installation, PennDOT will inspect the installation and issue the Traffic Signal Permit.

If a Traffic Signal is Not Warranted:

- PennDOT will notify the municipality, in writing, within two weeks of the completed Warrant Analysis and work with the municipality to determine if there is another solution to the issues they were having.

Flashing Beacons

Flashing beacons include those at intersections and on advanced signing. Traffic studies performed take into consideration the crash history and special considerations, such as roadway geometry and intersection alignment. After a study, PennDOT will advise the municipality, in writing if a flashing beacon is warranted.

15 m.p.h. School Zone Signs and Flashers

A 15 m.p.h. school zone speed limit may be established in a school zone during normal hours that students (K-12) are arriving to or leaving school. The municipality and/or school district may request an Engineering and Traffic Study to determine if a school speed zone can be established. After which, the study is submitted to PennDOT for review and approval. The study considers:

- Arrival and departure times of students;
- Geometric review of roadway cross sections, horizontal and vertical alignment;
- Pedestrian (school children) volumes; and
- School Route Plan.

If a school zone can be established, a permit for a flashing device will be issued to the municipality upon receipt of the completed application. In all situations, once a permit is issued, PennDOT does not have any further involvement, except to inspect the completed installation for compliance with the permit.

PennDOT is available for consultation at the request of the municipality or school. The jurisdictional municipality is responsible for funding the installation and subsequent maintenance of any flashing school speed limit signs and/or flat sheet aluminum signs.

Notes:

- Municipalities are responsible for furnishing the permit condition diagram to PennDOT for approval.
- PennDOT will issue the application to install flashing warning devices upon approval of the Engineering and Traffic Study.
- PennDOT does not place school or school-relates signs. Any person wishing to erect a School sign (S1-1), School Bus Stop Ahead sign (S3-1), School Bus Turn Around sign (S3-1-1), or School Bus Crossing sign (S3-3) must contact the municipality.
- Approvals/permits are issued to the school district or the local municipality. A request for review by PennDOT to determine if conditions warrant the placement of the sign can be made by the school district or local municipality.

Dynamic Message Signs

Dynamic Message Signs (DMS) are located along roads to inform motorists of local traffic conditions, major incidents, severe weather, roadway construction and maintenance, and safety initiatives. DMS play a vital role in the facilitation of daily traffic management operations by providing up-to-date, accurate travel condition information and advisories. Because the purpose of DMS is to provide traffic and safety information to the road users, PennDOT does not post messages containing advertisements or promotions.



Signs and Event Permits

Primary Contact: Assistant Traffic Manager, Kirk Schrecengost - 724-357-3016

Permitted Signs

There are various types of signs that can be placed by municipalities after first receiving approval from PennDOT. They include but are not limited to cattle crossing, farm machinery, truck crossing, equestrian crossing, fire station, emergency vehicle entrance, handicapped area, plant entrance, park entrance, hospital, church, driveway, and deaf child area. Installation and maintenance of the signs are the responsibility of the municipality.

Campaign/Advertising Signs

No signs, banners, or advertising material of any kind may be placed within or across the legal right-of-way of any state highway. PennDOT may remove the listed signage without prior notice to the owner.

Logo, Wayfinding, Attraction, and Business Signs

Logo signage along interstate highways for gas, food, lodging, and camping services is permitted as a public service to motorists. Only those services that are readily available at the interchange may be signed. In addition, Wayfinding signing is used to enhance tourism within the Commonwealth.

This signage falls under the responsibility of the PA Tourism Signing Trust. For more information, contact the PA Tourism Signing Trust at 877-272-1332 or www.palogo.org.

Banner Permits

For devices to be suspended across the roadway, a written request and copy of a passed resolution must be submitted to PennDOT by municipal officials:

- Description of the device being used (sign, banner, etc.);
- Size of the device (length, width, height);
- Proposed location of the device; and
- Date(s) of device installation and removal.

A statement from the municipality assuming responsibility for erecting, maintaining, and removing the devices, as well as any liability that might result from them, must be obtained by PennDOT. The municipality must receive written consent from PennDOT before installing the devices. The municipality will receive a response within two weeks of PennDOT's receipt of the request.

Special Events (Races, Parades, and Film Shoots)

The jurisdictional municipality is responsible for submitting a "Special Event Permit Form" to PennDOT three weeks prior to an event. A detailed map indicating the road(s) to be closed and the detour route(s) to be used must be submitted with the road closure request form.

Crash Data and Accident Reports

Information and data compiled from accident reports and statistics from <https://crashinfo.penndot.gov> are used for safety-related traffic research, design and planning of highway projects, and scheduling of highway maintenance activities.

Speed Enforcement

PennDOT has no authority in the enforcement of speed limits. Authority for speed limit enforcement lies with the Pennsylvania State Police on all roadways and the local police enforcement agency within municipal boundaries.

For speed enforcement issues or concerns, contact the respective PA State Police Barracks or the local municipal Police Department.

Pennsylvania State Police Barracks for District 10

Troop A

Indiana County

724-357-1960

4221 Route 286 Highway West

Indiana, PA 1570

Troop C

Clarion County

814-226-1710

209 Commerce Road

Clarion, PA 16214

Troop C

Jefferson County

814-938-0510

485 N. Findley Street

Punxsutawney, PA 15767

Troop D

Armstrong County

724-543-2011

184 Nolte Drive

Kittanning, Pennsylvania 16201

Troop D

Butler County

724-284-8100

200 Barracks Road

Butler, PA 16001

MAINTENANCE UNIT

Assistant District Executive - Maintenance, Matthew Burkett - 724-357-2809

Maintenance Work Planning

Primary Contacts: District Maintenance Services Engineer, Courtney Snyder, P.E. - 724-357-2819

District Maintenance Manager, John Copeland - 724-357-2883

Each year District 10 completes an Annual Work Plan to establish goals and priorities to be implemented. This helps to reconcile monetary, personnel, material, and equipment needs. The Work Plan is organized into three planning periods: July to October, November to March, and April to June. Work activity and state routes are broken down into period plans. From this step, weekly plans are developed which include the scheduling of personnel, materials, and equipment for foremen/crews to complete the work activities.

Agility

District 10 Agility Coordinator – John Copeland	724-357-2883
Armstrong County Agility Coordinator - Tim Claypoole	724-543-1811
Butler County Agility Coordinator - Chris Robinson	724-284-1021
Clarion County Agility Coordinator - Matthew Smith	814-902-1087
Indiana County Agility Coordinator – Dave Bocz	724-357-2867
Jefferson County Agility Coordinator - Karen Burkett	814-618-2401

Agility is a program introduced by PennDOT that makes it possible to work with our customers to provide additional services to all residents of Pennsylvania. This also permits us to make agreements with our partners to share services, equipment, commodities, and manpower. This is to the benefit of the taxpayers of Pennsylvania.

How does Agility work?

- A meeting is scheduled with a PennDOT representative and potential partners.
- Each partner offers suggestions or a “wish list” for services, equipment, or resources.
- A dollar value is assigned for these services, equipment, or resources.
- Each partner reviews the items, and an agreement for an equal value of services is reached.

Who are our partners?

- Partners include but are not limited to AFSCME, local municipalities, businesses, civic organizations, and other state agencies.

Examples of Agility Projects:

- Local municipalities clean bridges or mow along state highways in exchange for crack sealing on township roads.
- Township employees attend PennDOT-sponsored training in exchange for sweeping state highways.

Types of Surface Treatments

- Seal Coat (Tar and Chip) – A very effective preventative maintenance technique that extends pavement life by sealing pavement cracks. This technique also improves the skid resistance of the pavement. Projects normally involve 100% state funds from the county maintenance budget.
- Level and Seal Coat – The purpose of this type of work is to level existing pavement, re-establish roadway cross section, and seal bituminous material as stated above. Projects normally involve 100% state funds from the county maintenance budget.
- Mill and Fill (Paving) – This work is performed to excavate the ruts and bumps out of a roadway surface and replace the area with a new bituminous riding surface. Projects can be funded with 100% state or federal funds.
- Level and 1.5 Inch Overlay (Paving) – This treatment is used to level and pave higher volume roads with a solid base. Projects normally involve 100% state funds from the county maintenance budget.
- Microsurface – A thin layer of highly skid-resistant aggregate is used to restore surface friction to a roadway surface that is beginning to become slippery when wet. This process also seals the roadway surface creating a water-tight surface. Projects can be funded with 100% state or federal funds.
- Restoration, Rehabilitation, and Resurfacing (3Rs) – The purpose of this type of work is to reconstruct the surface, drainage, shoulders, and guide rail on our highest volume roads. Yearly, PennDOT allocates a portion of the statewide federal dollars for restoration, rehabilitation, and resurfacing construction. Projects are selected based on rehabilitating the state's most important corridors and overall need.

Shoulder Maintenance

At the entrance to any private driveway, the owner is responsible for highway shoulder maintenance from the edge of pavement to the right-of-way line. The proper shoulder slope must be maintained to prevent shoulder washout damage and roadway icing caused by water being diverted onto the road. Even after the owner has secured a permit for the driveway, they maintain responsibility for maintenance to assure compliance with the permit.

Deer Carcass Removal

Each county handles deer carcass removal differently. See the list below for details on who to contact in each county. Other options to report a deer carcass are as follows:

- call 1-800-FIX-ROAD
- call the local county maintenance office
- call the Pennsylvania Game Commission
- submitted the concern through the Customer Care Center (CCC) by going to the PennDOT website www.penndot.gov and selecting 'Submit Roadway Concern' at the bottom of the page.

If a dead deer is on private property, contact the Pennsylvania Game Commission for removal.

Armstrong County: Contact the Armstrong County Maintenance Office.

Butler County: For deer removal from a state road, contact the Butler County PennDOT office. For other roads, contact the Northwest Regional Game Commission Office.

Clarion County: Contact the Clarion County Maintenance Office.

Jefferson County: Contact the Jefferson County Maintenance Office.

Indiana County: Contact the Indiana County PennDOT office for deer removal on state roads located in Armstrong, Blacklick, Brush Valley, Center, Connemaugh, White, and Young Townships. For all other townships, contact the Southwest Regional Game Commission Office.

Game Commission Contacts:

Butler, Clarion, and Jefferson Counties: Northwest Regional Game Commission Office - 814-432-3187.

Armstrong and Indiana Counties: Southwest Regional Commission Office - 724-238-9523.

Mailboxes

Mailboxes may be placed within PennDOT's right-of-way. However, they are not covered by a permit regulation and are placed at the owner's risk.

PennDOT is not liable for damages caused by winter and summer maintenance activities to mailboxes, fencing, shrubbery, trees, etc. within the legal right-of-way.

Drainage Systems

Under normal circumstances, PennDOT is responsible for drainage systems on the surface of state roads and subsurface drainage within townships. Underground systems located within a borough or city belong to that municipality.

The PennDOT Drainage Policy can be accessed at: [www.dot.state.pa.us/public/Bureaus/BOMO/Chapter8\(10-12 Proof%209.pdf](http://www.dot.state.pa.us/public/Bureaus/BOMO/Chapter8(10-12%20Proof%209.pdf). You may also access the publication on our website under Forms, Pubs & Maps. Specific questions regarding drains should be directed to the appropriate County Maintenance Office.

Pipes and Drainage Ditches

By Law, Section 417, State Highway Act of 1945, P.H. 1242 gives PennDOT the right to enter private property to clean drainage facilities. PennDOT is authorized to enter upon any private property, if necessary, to correct, maintain, or restore any existing drainage facility. Property owners may not physically block any pipes or ditches. The placement of additional pipes by PennDOT on private property to eliminate ditches is not permitted.

PennDOT is not permitted to spend public funds to engage in construction activity for the specific purpose of improving drainage upon private property, such as placing additional pipes on private property to eliminate ditches.

Snow and Ice

PennDOT equipment and personnel are never permitted to clean private driveways or business parking areas. Snow can be pushed from in front of driveways and mailboxes if the truck does not leave the highway or perform backup or turning maneuvers.

511PA is an online and mobile resource that provides alerts and updates on road conditions. It can be accessed at 511pa.com/. There is also a mobile app and a text message alert system that can be used to find information on plow routes and road closures.

Note: It is not safe to push snow from a personal driveway onto the road. When plowing snow, push the snow to the far side of the driveway to prevent PennDOT plows from redepositing the snow at the driveway entrance.

Municipal Services Unit

District Municipal Services Supervisor – Jim Schepis	724-422-1118
Armstrong & Butler Counties - Cory Shaffer	724-422-1116
Armstrong & Indiana Counties – JP Breggenti	724-422-1117
Clarion & Jefferson Counties - Mark Skarbek	724-422-1115

The District 10 Municipal Services Unit provides local and county government officials with information pertaining to the proper administration of their Liquid Fuels Tax Funding, Act 44 Funding, Act 89 County Bridge Funding, and the county-specific \$5.00 Fee for Local Use Funding.

These dedicated funding sources are limited in their usage toward construction, reconstruction, maintenance, and repair of the public roadways or bridges, which the county or local government is legally responsible to maintain. It is extremely important that the county and local governments handle these funding sources properly as they are subject to audit by the Pennsylvania Department of the Auditor General.

Liquid Fuels

If a municipality remains in compliance with PennDOT regulations, Liquid Fuels for Municipalities (Act 655 of 1956) are distributed March 1 of each year based on a ratio derived from total population and the total linear miles of roadway that is listed on their approved Liquid Fuels roadway inventory. To have a new roadway added to the approved inventory list, the municipality must formally adopt it as a public roadway, and then the roadway must meet all the minimum standards required by PennDOT. Prior approval by the Municipal Services Unit is required for all construction projects utilizing this funding.

Note: Act 44 Funding for local governments is included within the liquid fuels allocation.

According to the Liquid Fuels for Counties (Liquid Fuels Tax Act of 1931), if a county remains in compliance with PennDOT regulations, they will receive funding based on a predetermined formula. Allocations will be distributed to them in June and December. The Act also provides that counties may allocate monies from this fund to their political subdivisions for viable roadway or bridge improvement projects County Aid - prior approval by the Municipal Services Unit is required for all construction projects to utilize this funding, including all County Aid projects.

For more information on the Municipal Liquid Fuels Program visit <https://www.penndot.gov/Doing-Business/LocalGovernment/LiquidFuels/MunicipalLiquidFuelsProgram/Pages/default.aspx>.

Additional information regarding the County Liquid Fuels Program can be found at www.penndot.gov/Doing-Business/LocalGovernment/LiquidFuels/Pages/County-Liquid-Fuels-Program.aspx#.VYnHXvIVhBc

Policies and Procedures for the Administration of Municipal Funding can be found online at www.dot.state.pa.us/public/PubsForms/publications/Pub%209.pdf.

Bridge Funding (County Bridge Funding - Act 44 of 2007)

If a county remains in compliance with PennDOT regulations, allocations are distributed in December of each year and based on the ratio of the square footage of county-maintained bridge deck area to the total square footage of deck area of county-maintained bridges throughout the Commonwealth. The funding must be used for county-

owned bridge construction, maintenance, or repair projects, and may not be given to political subdivisions. Prior approval by the Municipal Services Unit is required for all bridge construction projects utilizing this funding. The approval may include a structural adequacy review by District Bridge Unit personnel.

\$5.00 County Fee for Local Use Fund (Act 89 of 2013): This Act allows counties to impose a \$5.00 fee on all nonexempt vehicles registered to an address located within the county. PennDOT will collect fees imposed, and then distribute in June and December to each participating county based on the amounts collected. The usage of this funding is the same as Liquid Fuels, to be used towards construction, reconstruction, maintenance, and repair of the public roadways and bridges that the county is legally responsible to maintain.

However, a broader transportation usage criterion, if used in accordance with Section 9010(C of the Act), allows funding to be apportioned to political subdivisions through either a formula based on population and roadway mileage, or through an application process like that used to allocate County Liquid Fuels Funding (County Aid). In addition, the section also allows counties to distribute monies to non-profit corporations through an application process if used for eligible transportation purposes, e.g., the creation of highway and bridge planning studies. Prior approval of the Municipal Services Unit is required for all construction projects utilizing this funding.

Act 89 County Bridge Funding

Act 89 Funding (formerly Act 26) provides to distressed counties, allowing them to remain in compliance with PennDOT regulations to receive funding. Allocations are distributed on the first business day in June and December of each year based on the ratio of the square footage of county-maintained bridge deck area to the square footage of deck area of county-maintained bridges throughout the state. Counties can use the funding for the construction, reconstruction, maintenance, and repairs of the bridges for which they are legally responsible and the costs and expenses. Prior approval by the Municipal Services Unit is required for all bridge projects utilizing this funding. In addition, any bridge equipment requires price quotes, in accordance with the County Code, and must be pre-approved by the Municipal Services Unit prior to purchase. End of year reporting is required.

Posted and Bonded Roads

Primary Contact: District Posted Bonded Road Coordinator, Brock Heigley - 724-357-2898

Why are highways posted?

Many of the Commonwealth's secondary and rural highways are not designed to support heavy truckloads. Consequently, many of these routes are damaged due to overweight hauling activities. The Department's posting and bonding policies require heavy haulers to be financially responsible for excess maintenance on the roadways they use. In this way, the Department can maintain its rural routes for use by passenger vehicles and heavy haulers.

Who determines if a highway must be posted?

The posting authority for State-owned roadways is the Pennsylvania Department of Transportation. Local governments are the posting authority for locally owned roadways.

How does a hauler permit a section of posted roadway?

The user should first contact the Posted Bonded Road Coordinator in the District where they plan to haul to determine what type of permit is required. They may need to enter into an Excess Maintenance Agreement and provide security in the form of a bond or letter of credit.

The amount of security that must be provided for bonding posted highways is as follows:

- For haulers likely to cause damage (heavy haulers)
 - \$6,000 per linear mile for unpaved highways
 - \$12,500 per linear mile for paved highways
- For haulers not likely to cause damage (minimum use haulers)
 - \$10,000 for each county where hauling occurs

Types of Permits:

- Type 1 (Heavy Haulers) - Route specific, permit authorizes use of overweight vehicle belonging to the user. Permit is carried in the vehicle.
- Type 2 (Heavy Haulers) - Permanent site, Route Specific Permit is posted at user's place of business. Intended for a user requiring pickups and/or deliveries by vehicles not under user control.
- Type 3 (Minimum Use Haulers) - Permit authorizes use of several specified routes. This does not provide blanket county use. The permit is carried in vehicles.
- Letters of Local Determination (LoLD) - Exemption letter based on hauling activity, roadway condition, and time of year.

Additional information regarding can be found on our website:

www.penndot.gov/ProjectAndPrograms/PostedBondedRoadway/Pages/default.aspx

Damage Claims

When damage is caused to private property, contact the County Maintenance Office in which the incident occurred.

Reimbursement for Highway Facilities Damaged by Motorists

PennDOT seeks reimbursement from the responsible party for the repair of roadway facilities damaged because of crashes. Common types of damages are to guide rails and signs. These items are frequently hit because of crashes. The owner of the vehicle, determined by police, to be responsible for the crash, will be sent a bill for the costs incurred by PennDOT to make the repairs. The motorist receives the bill directly from PennDOT and is instructed to forward it to his/her insurance carrier.

Spill Cleanups and/or Bridge or Pavement Damage

These high-cost items are frequently billed because of a crash involving a large trailer truck or other commercial vehicle and can include labor, materials, engineering, and construction costs.

Roadside Management

Primary Contact: District Roadside Specialist, Ryan Succheralli - 724-357-2883

[Adopt-A-Highway](#) and [Keep Pennsylvania Beautiful](#)

The Adopt-A-Highway (AAH) program reinforces PennDOT's litter pick-up efforts by involving citizens across the state in anti-litter efforts. The program serves to provide clean, well- cared for highways for Pennsylvania

citizens, highway users, and the millions of tourists who visit the state each year. The program allows groups or individuals to become special caretakers on portions of state highways.

The Adopt-A-Highway program has a designated program coordinator in each of the District's five County Maintenance Offices, as well as the program administrator in the District Office in Indiana.

Additional information can be obtained on the website at: www.penndot.gov/about-us/RoadsideBeautification/Pages/Adopt-A-Highway.aspx.

Keep Pennsylvania Beautiful is the state affiliate of Keep America Beautiful, Inc., the nation's largest volunteer-based community action and education organization. Groups interested in adopting a locally maintained road can contact Keep Pennsylvania Beautiful through their website at: www.keeppabeautiful.org.

Adopt and Beautify

Volunteers expand upon PennDOT's planting efforts to cultivate wildflowers and/or other approved plantings along our state roadways under a two-year commitment. In return, PennDOT places a sign recognizing the group for its efforts.

Additional information can be obtained on the website at: www.penndot.gov/about-us/RoadsideBeautification/Pages/Adopt-and-Beautify.aspx.

Sponsor a Highway

While PennDOT's Adopt-A-Highway program relies on volunteer groups to maintain adopted sections of roadway, the Sponsor-A-Highway program involves businesses and interested parties securing agreements with Adopt-A-Highway Maintenance Corporation to use its skilled maintenance forces to perform roadside work, including litter removal, graffiti removal, sweeping, landscape plantings, and mowing. Sponsored roadways will have signs placed that recognize the sponsors.

Find more information on becoming a highway sponsor by visiting the Adopt-A-Highway Maintenance Corporation website www.adoptahighway.com.

Great American Cleanup of Pennsylvania

The cleanup is sponsored each year by PennDOT, the PA Department of Environmental Protection, Keep Pennsylvania Beautiful, and other partners. Groups participating in PennDOT's Adopt-A-Highway program, which involves volunteers cleaning roadsides year-round, are also encouraged to participate in the cleanup.

The cleanup brings together nonprofit organizations, state agencies, local governments, businesses, and more than 130,000 volunteers annually to keep our communities clean and beautiful. Volunteers conduct litter and illegal dump cleanups, community beautification, plantings, and restoration as well as host special collections for community recycling and educate community members about the importance of clean and beautiful communities.

For additional information and to register for the event, please visit: <https://www.penndot.gov/about-us/RoadsideBeautification/Pages/The-Great-PA-Cleanup.aspx>.

Winter Maintenance Environmental Efforts

District 10's maintenance organizations are using the latest technology to provide the traveling public with the best possible winter services while pursuing a commitment to protect and preserve the environment.

District 10 maintenance crews are responsible for clearing snow and preventing ice from forming on 6,878 snow

lane miles of roadway. Additionally, District 10 has Winter Agreements with municipalities to clear 123 miles of state roads in their jurisdictions.

As environmental stewards, District 10 recognizes the potentially negative impacts of using salt-based products for snow and ice removal and has been developing and using winter technologies which reduce the amount of salt being used.

One such method is salt pre-wetting. In this process, the salt is combined with water to create a salt brine. This way, less material is needed for each application, so less salt enters the environment. Brine also stays on the roads better as opposed to rock salt. Each truck can spread on more roads using less solution without sacrificing District 10's commitment to keeping state roads safe and passable.

It is also necessary to properly maintain salt stockpiles. Stockpile sheds can leak sodium chloride into the ground, resulting in polluted land and ground water as well as other detrimental effects if they are not taken care of properly.

To ensure employee safety, stockpiles are evaluated in the summer and winter. The evaluations are based upon requirements ranging from the general housekeeping of the stockpile to the proper storage of chemicals and materials.

District 10 continually strives to improve the environmental health of the Commonwealth. These methods will not only help keep Pennsylvania's transportation systems safe but also environmentally friendly.

Roadside Vegetation

Title 75, Section 6112 of the PA Motor Vehicle Code gives PennDOT wide-ranging authority to trim or remove any vegetation that may obstruct the view of motorists, thus constituting a traffic hazard.

The first step in invoking these provisions is to determine whether a traffic hazard exists. This is done by measuring the available sight distance in the field and comparing it with minimum standards. If the minimum safe stopping sight distance is not achieved, then a traffic hazard has been demonstrated.

If the vegetation which restricts sight distance is within the right-of-way, PennDOT has the absolute right to trim or remove it regardless of who planted it or what landscaping function it serves.

Should the obstructing vegetation be on private property, it must be trimmed or removed by the property owner within ten days of receipt of written notice from PennDOT. If the owner fails to remove the traffic hazard within the time given, the owner is guilty of a summary offense which is punishable by a fine of \$10 a day until the vegetation is cleared.

PennDOT's goal is to maintain desirable vegetation along the road edge and control the natural tendency of plant succession to replace low-growing vegetation with weeds, shrubs, and trees. If unchecked, biological succession would result in our highway system being overgrown with woody plants. This slow and steady natural invasion, by degrees, causes the highway to be overgrown, reducing sight distance at curves and intersections, and obscuring guide rail, traffic signs, and driveways.

Rest Areas

District 10's Rest Areas on Interstate 80 are available for travelers to get information on regional attractions, travel or accommodation assistance. The centers are open seven days a week, including most holidays, from 7:00 a.m. to 7:00 p.m., unless otherwise noted. The Welcome Center Map is available at <http://padotgis.maps.arcgis.com/home/webmap/viewer.html?webmap=1d92a85e9941427c80b4653e1ecd6cc5>.

Environmental Awareness

Primary Contact: SEMP Coordinator, Jessica Schrecengost - 724-357-2982

Ensures that all maintenance employees are aware of the potential impacts to the environment because of a spill or release of hazardous/residual waste associated with their daily responsibilities as an equipment operator or mechanic.

PennDOT annually trains all maintenance employees in waste management awareness that focuses on spill prevention and spill management requirements.

Environmental Policies:

- **Conserve Policy:** Minimize the amount of waste produced to perform the job. Make employees aware of the waste minimization issue and always practice good housekeeping.
- **Recycle Policy:** Minimize the amount of waste produced by recycling a variety of products. For example, oils, antifreezes, and cleaner solvents can be recycled. Also, oil filters can be drained, and the metal container recycled through a scrap metal vendor.
- **Substitution Policy:** Minimize the amount of waste produced by substituting less harmful materials. For example, clean equipment with citrus degreaser instead of hydrocarbon degreasers.
- **Re-use Policy:** Minimize the amount of waste produced by reusing materials. For example, tires can be recapped, batteries and drums can be reconditioned, and dirty paint solvents can be used to thin paints.

Surplus Supplies and Equipment

Information regarding state and federal surplus supplies and equipment programs can be found on the Pennsylvania Department of General Services website at www.dgs.pa.gov – Click on “Surplus Supplies & Equipment” located directly above the Governor’s Goals section of the webpage.

DESIGN UNIT

Design Services Engineer, Steve Geidel, P.E. - 724-357-2814

Inspection of Bridges

Primary Contacts: Bridge Inspection Supervisor, Anthony Pioli - 724-357-2428

In 1971, the National Bridge Inspection Standards were implemented as a federal regulation of the United States and mandated that all bridges in the nation must be inspected on a maximum two-year frequency. The inspection data is computerized and forwarded yearly to establish distribution of federal critical bridge funds to the states based on actual conditions and needs.

State System

PennDOT District 10 has two full-time bridge inspection teams that inspect all bridges which span eight feet and greater on a two-year maximum frequency. Bridges posted for a weight limit or with critical structural problems are inspected on a more frequent basis.

Local System

All owners of bridges on the local system (county, city, township, and borough) must also inspect their bridges in accordance with federal law. PennDOT is charged with the responsibility of administering the inspection program for the Federal Highway Association (FHWA and works with local municipalities to ensure the inspections are completed). 80% of the bridge inspection cost is funded with federal funds with a 20% match from local government. At this time, District 10 is moving toward owning more agreements which will reduce the work of the municipalities. Only bridges with spans 20 feet and greater are inspected under this program.

Posted Bridges

When heavy vehicles use Pennsylvania's roads and bridges, wear and tear is increased. To help slow the deterioration and extend the service-life of the state's bridges, certain structurally deficient bridges are posted with weight restrictions based on a bridge's safe-load capacity. Owners of heavy vehicles must obtain a permit, Form M-4902, to cross weight-restricted bridges with weights higher than the posted limit.

An applicant must:

1. Identify what state route or local road the bridge is located on;
2. What the nearest adjacent intersections is; and
3. The PennDOT District where the weight-posted bridge is located.

Planning and Programming

Primary Contact: District Design Portfolio Engineer, Tim Jablunovsky, P.E. - 724-357-2874

12-Year Transportation Program

Pennsylvania Act 120 was passed by the Legislature and signed by Governor Shaffer in 1970. It established the

Department of Transportation, the State Transportation Commission (STC), and the 12-Year Transportation Program.

The Act requires PennDOT to “prepare and submit, every even numbered year prior to the first day of September, to the STC for its consideration, a program which it recommends to be undertaken by the Department of Transportation during the following twelve fiscal years.”

For information on the 12-Year Program, visit <https://gis.penndot.gov/paprojects/TIP.aspx>.

Projects, Programs, and Planning

- During the summer of the odd-numbered years PennDOT, in cooperation with its planning partners, provides a schedule for the new program.
- During the fall of the odd-numbered years, the STC, PennDOT, Metropolitan Planning Organizations (MPO), and Rural Planning Organizations (RPO) conduct public involvement activities to identify candidate projects for consideration in the upcoming program cycle. Also, during the fall, PennDOT updates estimates for all candidate projects and carryover projects.
- The MPOs, RPOs, and PennDOT share candidate lists of all transit projects for possible inclusion into the program. Rail freight and aviation projects are solicited by their respective sponsors. During the spring of even numbered years, MPOs and RPOs meet individually with PennDOT to review and negotiate all candidate projects. All project data is stored in one database (Multi-Modal Project Management System or MPMS) and shared with planning partners.
- The MPOs and RPOs develop a preliminary draft highway, bridge, and transit Transportation Improvement Program (TIP), which is the first four-year period of the 12-Year Program. The MPOs and RPOs submit their TIPs to PennDOT and the STC perform air quality analyses (when necessary), and open 30-day public comment periods.
- In late spring, the MPOs and RPOs close the 30-day public comment periods, formally approve their individual portions of the program, and submit their portions of the program to PennDOT. During the summer of the even numbered years, the STC approves the 12-Year Program. On behalf of the Commonwealth, the Governor and the Secretary of Transportation submit the State Transportation Improvement Program (STIP), a compilation of all the MPOs’ and RPOs’ TIPs into a statewide TIP, to the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) for approval.
- In the fall of the even-numbered years, PennDOT obtains joint approval from FHWA and FTA for the new program. The new program takes effect on October 1 of the even numbered years.
- The 12-Year Program consists of three, four-year segments and is updated every two years. The first four-year segment is the active portion of the 12-Year Program and represents the State Transportation Improvement Program (STIP).
- The District usually cannot work on any phase (engineering, right-of-way, utilities, or construction) until that phase is in the first, four-year period of the 12-Year Program.
- The process of getting a new project added to the Transportation Improvement Program (TIP), which is the first four-year period of the 12-Year Program, is a cooperative one carried out by PennDOT and its planning partners.

Types of Projects

- Major Capital Improvements (bypasses and relocations)
- Interstate and Expressway Restoration and Reconstruction
- Highway Restoration and Reconstruction

- Betterments (Resurfacing, Restoration, and Rehabilitation)
- State and Local Bridge Replacements and Rehabilitation)
- Preventive Maintenance
- Safety Improvements
- Congestion Management Air Quality
- Multimodal
- Intelligent Transportation Systems
- Transportation Alternatives
- Smart Transportation

PennDOT Connects

Primary Contact: Multimodal Manager, Eric Buchan, P.E. - 724-357-2971

PennDOT Connects aims to transform capital and maintenance project development by ensuring community collaboration happens early. Each project is examined for opportunities to improve safety, mobility, access, and environmental outcomes for all modes of transportation.

Specific areas to be discussed during collaboration include, but are not limited to safety issues, bicycle/pedestrian accommodations, transit access, stormwater management, utility issues, local/regional plans and studies, and freight-generating land uses.

Environmental Department

Primary Contact: Environmental Manager, Jessica Schrecengost - 724-357-2982

Stewardship

To ensure environmental stewardship, PennDOT has developed and implemented an environmental management system within its core business plan that strives to minimize unavoidable environmental impacts associated with maintaining a safe and efficient transportation system. PennDOT's environmental management system is based upon developing policies, procedures, and training programs that address impacts to a vast array of potential environmental resources while staying in compliance with federal and state laws and regulations.

Environmental Issues:

- Wetlands and Streams
- Permitting
- Erosion and Sediment Control
- Post-Construction Stormwater Management
- Contaminated Materials
- Cultural/Historical Resources
- Air/Noise Quality
- Water Quality
- Threatened and Endangered Species
- Farmlands

- Socio-Economic Resources
- Public Involvement

Wetlands

Wetlands describe what are most known as marshes, bogs, swamps, or shallow ponds. The State uses a more legal definition (25 PA Code, Chapter 105): "Those areas that are inundated or saturated by surface or groundwater at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions."

There are a variety of benefits derived from wetlands. First, they buffer the surges of water after rainfall, which often minimizes flooding. Also, they have several natural water purifying characteristics. Wetlands may also provide groundwater recharge/discharge, sediment/shoreline stabilization, and endangered species habitat.

Finally, wetlands are valuable for their beauty, wildlife habitat, and recreational value as well as the opportunities they provide for environmental studies.

Due to the importance of wetlands, several laws have been developed to ensure the preservation of them. Title 25 PA Code, Chapter 105 particularly, outlines several laws pertaining to wetlands.

State and Federal Laws

All wetlands within project areas are identified by federal and state mandated delineation methods (1987 Corps of Engineers Wetland Delineation Manual).

- An alternative analysis is performed to determine if the project can avoid or minimize impacts to the wetlands.
- All impacts to wetlands that cannot be avoided must be mitigated based on functions and values lost from impacts.
- PennDOT must mitigate wetland impacts. Mitigation can be in the form of a replacement site; paying into the wetland fund, if applicable; or receiving credits from a previously constructed wetland bank.
- The Pennsylvania Department of Environmental Protection and the U.S. Army Corps of Engineers permits are required when wetlands are impacted. The U.S. Environmental Protection Agency, U.S. Fish and Wildlife Services, Pennsylvania Fish and Boat Commission, Pennsylvania Game Commission, Pennsylvania Historic and Museum Commission, and County Conservation Districts may also be involved in the permit process.

Cultural Resources

Cultural resources include things like artifacts, prehistoric and historic sites and properties, structures, objects, and landscapes. In order to be eligible for the National Register of Historic Places, a historic property must possess at least one of the following criteria: (1) association with events that have made a significant contribution to the broad patterns of our history; (2) association with the lives of persons significant in our past; (3) distinctive characteristics of a type or period of architecture, method of construction, the work of a master architect, high artistic value, or representative of a significant and distinguishable entity whose components may lack individual distinction; (4) potential to yield or have yielded information important in prehistory or history.

Cultural resources, unlike natural resources, are non-renewable. Once they have been destroyed, they and the information they contain will be lost forever. PennDOT's cultural resource staff includes qualified professional archaeologists and architectural historians. To better protect cultural resources, District 10 follows a general outline to determine the best methods of preservation.

Archaeology studies three basic levels:

- Phase I: Determination as to the presence or absence of cultural deposits within a given area by literature search and fieldwork.
- Phase II: Evaluation of site significance and eligibility for listing on the National Register of Historic Places.
- Phase III: If the site is significant and cannot be avoided, impacts are minimized and mitigated by recovering data.

Historic structures consist of buildings, structures, and districts. Some examples include historic bridges, rural and urban historic districts, and architecturally significant buildings. The property may be of value to the nation, the Commonwealth of Pennsylvania, or the community in which it is located. A historic resource may be considered significant (eligible for the National Register of Historic Places) if it is associated with an important historic context and retains its integrity (has not been extensively altered). Historic Preservation seeks to document, conserve, and protect significant historic resources.

Pennsylvania has a rich and diverse prehistoric and historic cultural heritage. Development and maintenance of our transportation system is necessary for growth and progress and such activities may impact the cultural resources in that area. PennDOT is bound by federal and state laws and regulations to consider the effects of its actions on all aspects of the environment for transportation-related projects.

PennDOT is the single largest source of public sector archaeological and historic resources investigations in Pennsylvania. The goal of the District is not only to comply with these historic preservation laws, but also to manage cultural resources so that transportation projects may proceed efficiently and on time.

Environmental Justice and Title VI

Primary Contact: Environmental Manager & Acting District 10 Title VI Coordinator, Jessica Schrecengost - 724-357-2982

The Title VI and Environmental Justice Committee monitors compliance for District 10. This involves submitting semi-annual reports to the Federal Highway Administration (FHWA) detailing the District's Title VI and Environmental Justice (EJ) activities, coordinating Title VI and EJ training for District staff, and providing translation services to individuals with Limited English Proficiency (LEP).

Title VI of the Civil Rights Act of 1964 prohibits discrimination by recipients of federal financial assistance on the basis of race, color, and national origin, including matters related to language access for persons with LEP. Supplemental legislation provides these same protections from discrimination based on sex, age, disability, or religion.

Executive Order (EO) 13166 – Improving access to services for persons with LEP. An example of complying with this EO would be to provide an interpreter at a public meeting for an individual who does not speak English.

EJ refers to the implementation of EO 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations (1994), which directs procedures to be put in place to identify and address any disproportionately high and adverse human health or environmental effects on minority and low-income population groups.

The fundamental principles of EJ can be defined as:

- To avoid, minimize, or mitigate disproportionately high and adverse human health and environmental effects, including social and economic effects, on minority and low-income populations;
- To ensure the full and fair participation by all potentially affected communities in the transportation decision-making process; and
- To prevent the denial of, reduction in, or significant delay in the receipt of benefits by minority and

low-income populations.

EJ and Title VI are additional considerations when analyzing impacts associated with transportation projects and, if applicable, are included within the National Environmental Policy Act (NEPA) document.

Public Involvement

As part of the National Environmental Policy Act (NEPA) process, PennDOT coordinates with the public throughout the design and construction process for transportation projects. The District 10 Public Involvement (PI) process utilizes multiple methods to reach out to the public beyond the standard coordination letters and meetings with local representatives and property owners.

Public Meetings: Depending on the impacts, a public meeting may be held to inform the public about the details of a project and how it will affect the community. These meetings may be virtual or in-person.

Plans Displays: A second method of reaching out to the community is plans displays. With this scenario, the design plans, detour, and contact information are displayed within the local municipality for the public to view at their convenience.

Township Meetings: A third method is to present the transportation project during a regularly scheduled township meeting.

Online Presentation: PennDOT may post information about a project on the local township's webpage or Facebook page that directs the user to the District 10 PennDOT home webpage for details of the project.

Regardless of which process is used, local representatives and the public are provided with an opportunity to ask questions and provide feedback so that we are aware of and can take into consideration the concerns of the local community.

Noise Concerns

Because District 10 includes urban areas, roadway noise is often a concern for residents and businesses along many of our roadways. PennDOT's noise abatement policy is currently limited to the construction of warranted noise barriers as part of a highway project on new alignment or for a major reconstruction project with additional travel lanes. PennDOT does not have a funding mechanism for noise barrier retrofit projects on existing highways at this time. PennDOT continues to use its available funding to address our most critical bridge and highway needs and to maintain our existing infrastructure.

Railroad Structures and Crossings

Primary Contact: District Grade Crossing Engineer, Charles Keilman - 724-357-2526

Requests for information regarding where a highway (State Route or Local Public Road) crosses at-grade, above grade, or below grade (bridges) the tracks of a railroad should be referred to the District Grade Crossing Administrator.

PennDOT is only responsible for the pavement two feet outside of the rails. The railroad is responsible for the pavement at the tracks. The Public Utility Commission has exclusive jurisdiction over the construction, relocation, suspension, and abolition of public highway-railroad crossings.

The following information will help process your request:

- Location: County, Township, Borough, or City
- Highway: State Route or Township Road

- Crossing DOT/AAR Number: 6-digit number and letter located on a small sign attached to railroad sign/light post, at grade crossings only

Other information can be obtained from:

Public Utility Commission

Bureau of Transportation & Safety

P.O. Box 3265

Harrisburg, PA 17105-3265

717.787.6680

www.puc.state.pa.us

Highway Occupancy and Utility Permits

Primary Contact: District Permit Engineer, Adam Marshall, P.E. - 724-357-2844

Underground Utility Permits (Gas, Water, Sewer Lines)

Utility companies must apply for permits for an installation within the highway right-of-way including service lines to the property lines. Property owners can get permits to cross highways for drilling or boring.

Overhead Utility Permits (Telephone, Electric, Cable Television)

Only PUC-controlled companies can apply. A permit is required for the placement or replacement of utility poles. The minimum height required on all overhead lines is 18 feet.

Driveway Permits

A permit is required for any driveway accessing onto a State Highway. Applications can be made at our District Office or our County Maintenance Offices.

Permits are required to ensure that PennDOT has control over the location and size of driveways to provide maximum safety for persons using the drive and the traveling public.

- Sight Distance: PennDOT has requirements that driveways meet minimum sight distance measurements for users to safely exit and enter.
- Drainage: The site is reviewed to ensure a drainage problem is not created because of the driveway construction.
- Guide Rail: If a guide rail is involved within the location of a driveway, the permittee must remove the guide rail and reconstruct end treatments to meet Department safety regulations at the permittee's expense. The removed guide rail is then to be delivered to the nearest PennDOT stockpile location.

e-Permitting

e-Permitting is designed to streamline the permit application process for utility companies, businesses, engineering consultants, municipalities, and individuals who need to apply for a Highway Occupancy Permit (HOP).

The secure, user-friendly system provides the tools you need to create an HOP application (M-945A), attach documents, submit the package to PennDOT, and view the response from any internet enabled computer.

It's easy to register for a user ID. Applicants who work with permits regularly can become an e-Permitting Business Partner. There is an Express Registration option for one-time applicants too. Go to the e-Permitting Site

www.epermitting.penndot.gov for more information.

Design Services

Primary Contact: Design Services Engineer, Steve Geidel, P.E. - 724-357-2949

Locally Sponsored Projects

PennDOT oversees project delivery of locally sponsored projects, which use certain types of federal and state funding, to assist the Local Sponsor with compliance in all required processes and procedures.

Right-of-Way

Primary Contact: Right-of-Way Administrator, Kevin Pollino - 724-357-2837 or

District Chief Negotiator, Cody Young- 724-357-4807

The Right-of-Way Unit is responsible for the acquisition of property for transportation purposes, including bridge and highway projects, multi-modal programs, and bicycle and pedestrian pathways. The Unit is governed principally by the 1970 Uniform Act (Federal Legislation), the Pennsylvania Constitution and the Pennsylvania Eminent Domain Code. For more information, call 877-272-1332 or visit www.palogo.org.

Outdoor Advertising

The Right-of-Way Unit oversees signs outside the right-of-way located on controlled state routes.

Tourist Oriented Directional Signs (TODS) and the LOGO Program signs that are posted inside the right-of-way are governed by the Pennsylvania Tourist Signing Trust.

Junkyard Permits

PennDOT issues permits pertaining to junkyards to ensure, when needed, screenings are erected to shield the roadway and traffic from the junk. The definition of junk follows what was laid out in the federal Highway Beautification Act and can be found at www.pacode.com/secure/data/067/chapter451/chap451toc.html.

To receive a junkyard permit, applicants are asked if their land is defined as industrial or non-industrial by their local municipality. If an application is missing information, applicants will be given 30 days to provide the information.

PennDOT will follow up to see if screening plans have been followed; further legal action can be taken if the screening is not in place.

CONSTRUCTION UNIT

Paul F. Koza Jr., P.E., Assistant District Executive - 724-357-2812

Construction Introduction

The District 10 Construction Unit inspects, coordinates, and oversees construction activities by Department contractors in all five counties. They primarily ensure roadway and bridge construction projects are conducted to comply with the Department's specifications, policies, and executed contracts.

Information regarding construction activities, detours and traffic restrictions are released periodically from the District's Community Relations Coordinator. Specific information can be obtained more immediately by visiting <https://www.penndot.gov/RegionalOffices/district-10/ConstructionsProjectsAndRoadwork/Pages/default.aspx>.

Locally Sponsored Projects

- Administers all locally sponsored projects funded with any federal and/or state monies.
- The FHWA/PennDOT Stewardship and Oversight Agreement includes a requirement for PennDOT to assume certain FHWA oversight and approval responsibilities on specific categories of projects.
- Responsible for ensuring project compliance with applicable federal and state requirements.
- Responsible for ensuring that locally sponsored projects have supervision and inspection during the construction phase.
- Ensures the project is completed in conformity with approved plans and specifications.
- Determines eligibility for federal funds on extra work added by Local Sponsor.
- Assists Local Sponsor with compliance with all required processes and procedures.

Consultant Inspection Agreements

Develops and maintains engineering legal agreements for consultants' construction inspection.

Structural Control

Primary Contact: Structural Control Engineer, Ron Schreckengost, P.E. - 724-549-8556

The Structural Control Engineer provides technical oversight and support for bridge construction projects and solves technical bridge construction-related issues such as:

- Demolition
- Temporary Shoring
- Foundations
- Beam Erection
- Deck Placement
- Shop Drawing Review

Constructability Review and Scheduling

Primary Contact: District Constructability Manager, Seth Marshall, P.E. - 724-357-2869

Questions pertaining to constructability and pre-bid construction schedules can be directed to the District

Constructability Manager. This includes questions regarding:

- Constructability reviews of all Department designs.
- Constructability reviews performed by consultants.
- Pre-bid schedules.
- Contractor baseline and updated schedules.

Materials Unit

Primary Contact: Materials Manager, Mark Kmetz - 724-970-9389

Bulletin 15 is a listing of approved construction materials. These materials are used by contractors doing work for PennDOT and by Department Forces. Nearly every item in a contract or bid document requiring materials other than bituminous concrete, ready-mix concrete, or raw aggregates can be found in Bulletin 15 and the corresponding approved vendors of these materials. Producers of the previously mentioned bituminous and cement concrete and aggregates are found in other Department publications.

Vendors wishing to have their products included in Bulletin 15 may apply online through Electronic Construction and Materials Management System (eCAMMS). The Bureau of Construction and Materials in Harrisburg, PA, which handles the process through its Product Evaluation Unit, will conduct an evaluation of the product and the feasibility of the product, along with determining its cost effectiveness. The vendor will then be notified of their acceptance or rejection for Bulletin 15. Further instructions can be found online at www.dot.state.pa.us/public/pdf/BOCM_MTD_LAB/eCAMMS/npets.pdf.

Approval for all materials used on a state/federally funded project must be approved by PennDOT. The Materials Unit is responsible for issues such as:

- Deals with a wide variety of materials ranging from road salt and anti-skid to structural bolts, steel, concrete, paint, to straw, mulch, and grass seed.
- Asphalt and Concrete plant calibration and mix design approvals.
- Quality Assurance reviews of concrete and asphalt plants.

Geotechnical Unit

Primary Contact: District Geotechnical Engineer, Alicia Kavulik, P.E. - 724-422-1135

The Geotechnical Unit takes soil samples and soil borings to help design bridge foundations, soil and rock slopes, and roadway design parameters. The unit takes existing ground conditions and identifies cost-effective bridge and roadway foundation solutions. The District 10 Geotechnical Unit is responsible for the following:

- Geotechnical investigations and reports for design and maintenance projects including bridge foundation designs, landslide repair designs, and retaining walls.
- Geologic hazard investigations for landslides, mine subsidence, DEP mine permit applications, and retaining wall failures.
- Foundation checks during construction.
- Support to municipalities and counties on geotechnical issues for Locally Sponsored Projects.
- Highway Occupancy Permits reviews.

Contractor Pre-qualification

Section 102.01 of PennDOT's specifications requires contractors become pre-qualified before the date fixed for the opening of bids for state highway construction work. To become pre-qualified, contractors must establish Proof of Competency and Responsibility in accordance with 67 PA Code Chapter 457, Regulations Governing Pre-qualification of Prospective Bidders. Subcontractors must pre-qualify in the same manner if they intend to undertake partial or total construction of one or more items of work. To obtain a complete set of application forms, or for additional information, contact:

Bureau of Project Delivery

Prequalification Office

Pennsylvania Department of Transportation 400

North St., 7th Floor

Harrisburg, PA 17105

717-787-7032 or 717-787-3733

Conducting Business with PennDOT - Disadvantaged Business Enterprise, Small Business Enterprise Element, and the Diverse Business Program

For information regarding the Disadvantaged Business Enterprise (DBE) Program, the Small Business Enterprise (SBE) Element and the Diverse Business Program, refer to Publication 4, Conducting Business with the Pennsylvania Department of Transportation. It is available online at:

www.dot.state.pa.us/public/PubsForms/Publications/PUB%204.pdf

Department of Motor Vehicle Information

Customer Call Center – 717-412-5300, ext. 711

The Pennsylvania Department of Motor Vehicles (DMV) is the resource for a host of services related to motorists. Topics of interest include:

- Request or renew vehicle registration
- Request or renew driver's license (DL) or photo ID cards
- Change addresses on DL or photo ID cards
- Request duplicate DL or photo ID cards
- Pay DL restoration fees
- Request DL restoration letters
- Check on the status of retired vehicle registration

REAL ID

Beginning **May 3, 2023**, Pennsylvanians will need a REAL ID-compliant driver's license, photo ID card, or another form of federally-acceptable identification (such as a valid passport or military ID) to board a domestic commercial flight or enter a federal building or military installation that requires ID.

Order REAL ID Online: Order REAL ID online: Pre-verified customers may [apply online](#) and receive their REAL IDs in the mail within 15 business days.

Get REAL ID In-Person: Visit any [PennDOT REAL ID center](#) to have your documents verified and imaged and receive your REAL ID at the time of service. Visit any [PennDOT Driver License Center](#) to have your documents verified and imaged and receive your REAL ID within 15 business days.

DMV Statewide Contact Information

General Mailing Address

Pennsylvania Department of Transportation
1101 South Front Street
Harrisburg, PA 17104

Local DMV Local Offices

Armstrong County

159 Butler Road
Kittanning, PA 16201

Butler County

356 Point Plaza
Butler, PA 16201

Clarion County

Clarion Mall: 22631 PA-68, Suite 50
Clarion, PA 16214

Indiana County

Indiana Mall: 2334 Oakland Avenue
Indiana, PA 15701

Jefferson County

547 W. Mahoning Street & Route 36
Punxsutawney, PA 15767

Yellow Dot

The Yellow Dot program assists citizens who are in the “golden hour” with emergency care following a traffic crash when they may not be able to communicate their needs themselves. Placing a Yellow Dot decal in your vehicle’s rear window alerts first responders to check your glove compartment for vital information to ensure you receive the medical attention you need. The program is a cooperative effort between PennDOT, the State Departments of Health and Aging, the Pennsylvania State Police, the Pennsylvania Turnpike Commission, first responders, and local law enforcement.

Citizens can complete a participation form online to have PennDOT mail them a Yellow Dot kit. Visit www.penndot.gov/TravelInPA/Pages/Yellow-Dot.aspx to sign up.

For large quantities, please contact the PennDOT Sales Store at ra-penndotsalesstore@pa.gov or 717-787-6746. Due to the large volume of kit requests, please allow a few weeks for delivery. All requests are given priority based on availability of supplies.

Veteran Designation

Act 176 of 2012 allows for the issuance of a Pennsylvania Driver's License or Identification Card that clearly indicate the bearer is a veteran of the United States Armed Forces. Qualified applicants for a Veterans Designation on their Driver's License or Identification Card include those who have received a Certificate of Release or Discharge from Active Duty/DD214 or equivalent for service in the United States Armed Forces, including a reserve component or the National Guard.

Note: Please check with the Department of Military and Veterans Affairs for specific eligibility requirements here at www.milvet.state.pa.us/DMVA/vtf/dld_flyer.pdf.

Once the Veterans Designation has been added to your license or ID, it will automatically appear each time your license or ID is renewed.

Mobile Apps

PennDOT offers several applications for mobile devices to aid in travel information and motorist education. All applications can be downloaded on the App Store and Google Play. A list of available apps can be found at www.pa.gov/apps.

PA Driver's Practice Test

Use this PennDOT app for a realistic representation of the actual driver’s knowledge test. Download the app for practice questions that will help you prepare for your PennDOT driver’s knowledge test or to refresh your knowledge and become a better driver. The application will also host valuable information for licensed drivers to stay safe, informed, and compliant on the

roads.

PA Motorcycle Practice Test

Use this PennDOT app for a realistic representation of the actual motorcycle knowledge test. Download the app for practice questions that will help you prepare for your PennDOT motorcycle knowledge test or to refresh your knowledge and become a better rider. The application hosts valuable information for licensed riders to stay safe, informed, and compliant on the roads.

511PA

Get the most current and relevant Pennsylvania traffic information on your smart phone without ever taking your eyes off the road or your hands off the wheel with 511PA. 511PA provides real-time, hands-free traffic advisories for every PennDOT roadway in Pennsylvania, and for major roadways in neighboring states of NJ and WV.

You turn on the application before you start your journey. 511PA uses your phone's built-in GPS data in the PA, NJ and WV travel information system (go to the app's settings screen to enable non-PA advisories to determine when you are approaching congestion, an accident scene, or some other traffic disruption).

E-ZPass

This subscription allows travelers to prepay toll route charges through an electronic device mounted in the vehicle.

For E-ZPass assistance, call the E-ZPass Customer Service Center at 877-736-6727.

For more information visit the PA Turnpike E-ZPass website:
<https://www.ezpass.csc.paturnpike.com/PovEntryPages/Main.aspx>.

Thank you for Doing Business with PennDOT District 10.

For more information on Commonwealth programs and services, visit the PennDOT website at www.penndot.gov.

For District 10 information visit <https://www.penndot.gov/RegionalOffices/district-10/Pages/default.aspx>.

To subscribe to District 10 News: visit our website, enter your email under “Subscribe to District 10 News” and click Subscribe. You will receive updates when news is posted to the page.

 Pennsylvania Department of Transportation

Projects & ProgramsDoing BusinessTravel In PA

[DOT > Regional Offices > District 10](#)

District 10

Counties: Armstrong | Butler | Clarion | Indiana | Jefferson

PennDOT's Engineering District 10 is responsible for the state-maintained transportation network in this region. This includes 3,180 total road miles and 1,630 total bridges.

We also work with local governments, elected officials, stakeholders and the public on keeping people and goods moving safely and efficiently in this region.



District Links

- [Construction](#)
- [Projects/Roadwork](#)
- [Public Meetings/Studies](#)
- [Doing Business with PennDOT](#)
- [FAQs](#)
- [Maintenance and Traffic Bulletins](#)
- [Permits](#)
- [Right of Way](#)
- [Submit Roadway Concern](#)
- [ISO 9001:2015 Certified Project Delivery](#)

[Accomplishments](#)

[Paint the Plow](#)

Subscribe to District 10 News

Press Releases

[Traffic Alert for Cunningham Culverts Replacement Project on State Route 422 in Indiana County](#)

11/08/2021

The Pennsylvania Department of Transportation (PennDOT) is announcing that there will be an upcoming traffic disruption at the Cunningham Culverts on State Route 422 in Indiana County November 11 - 12, 2021....

[Read More](#)

For additional questions about District 10's programs and services, contact Tina Gibbs, Community Relations Coordinator at 724-357-2829 or chgibbs@pa.gov.