

**Removing a Trusted User's Certificate for  
Adobe Pro XI or Adobe Reader XI  
User Guide**

1. A user shows as deactivated on the eConstruct SharePoint site deactivated list:

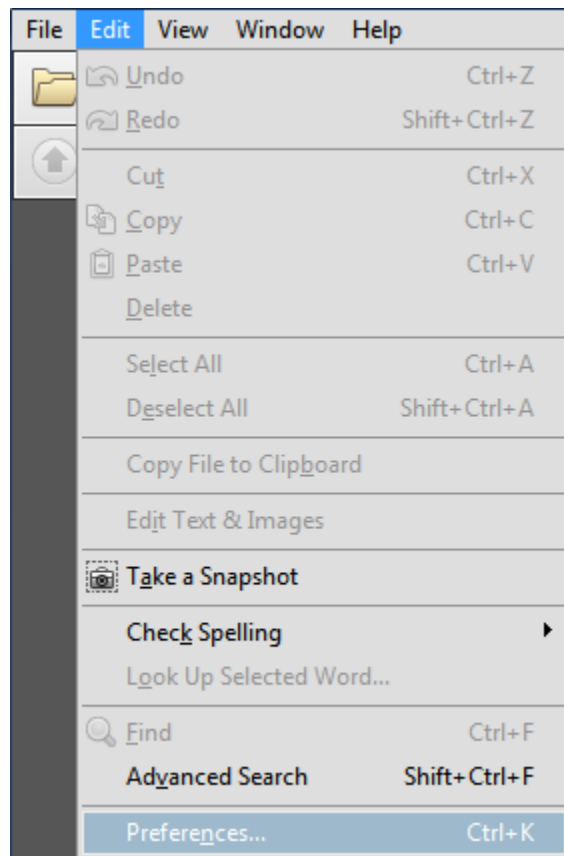
<https://sportal.dot.pa.gov/sites/econstruct/Lists/Certificate%20Listing/Deactivated%20Users.aspx>

eConstruct > Certificate Listing > Deactivated Users -  
Listing of received certificates. Use this list to locate a certificate of a user.

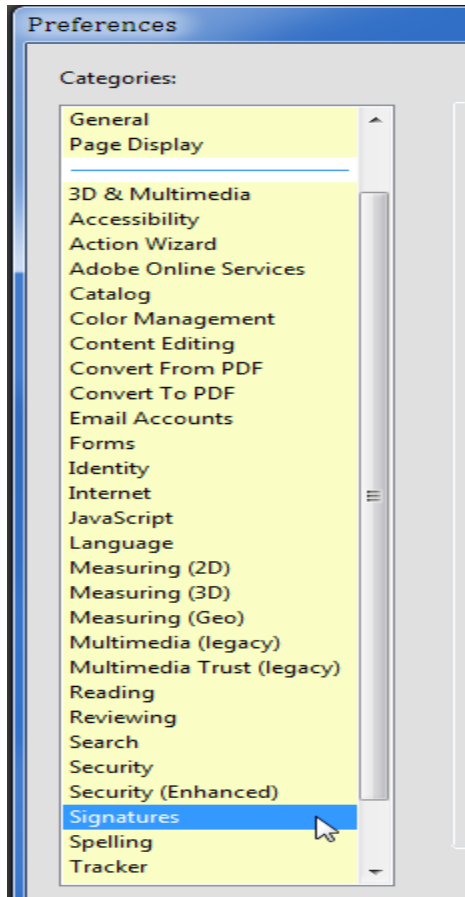
Search this site...

Last Name	First Name	Middle Initial	Org Code/ID	Company	E-mail Address	Status	Void for Signing After
Burns	Rebecca	S	4800	PennDOT	<a href="mailto:reburns@pa.gov">reburns@pa.gov</a>	Deactivated	9/25/2015
Burger	William	J	0100	PennDOT	<a href="mailto:wburger@pa.gov">wburger@pa.gov</a>	Deactivated	4/1/2016
Pickering	Aaron	J	02329	Michael Baker International	<a href="mailto:Apickering@mbakerintl.com">Apickering@mbakerintl.com</a>	Deactivated	5/3/2016

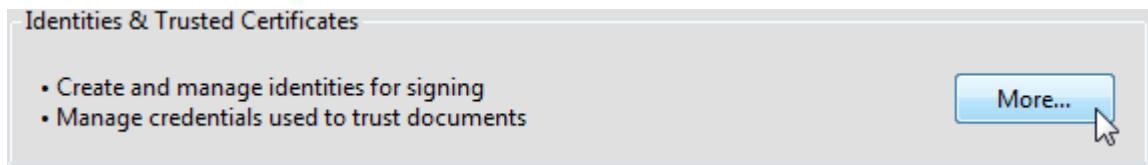
2. Open Adobe Acrobat XI or Adobe Reader XI
3. Select Preferences from the Edit Menu.



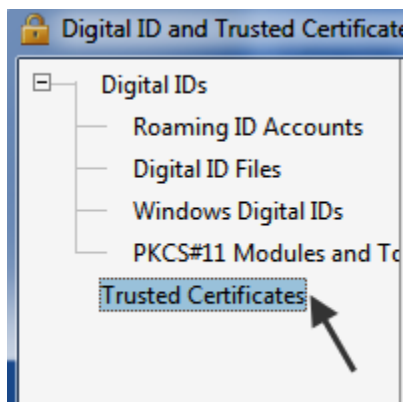
4. Scroll and click on Signatures under Categories.



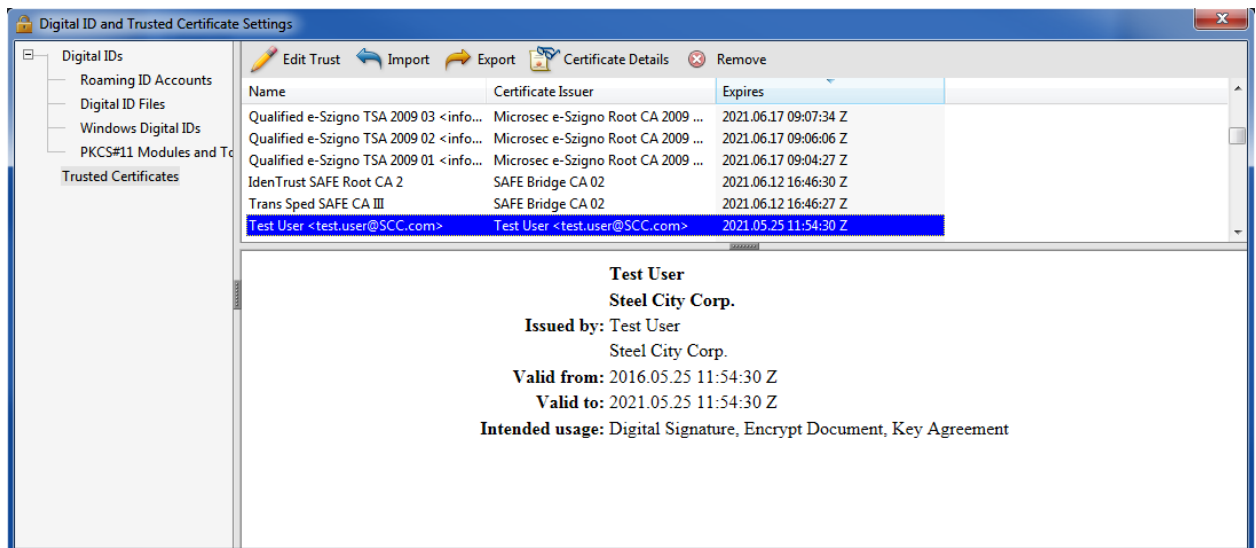
5. Click on the More... Button in the Identities & Trust Certificates section.




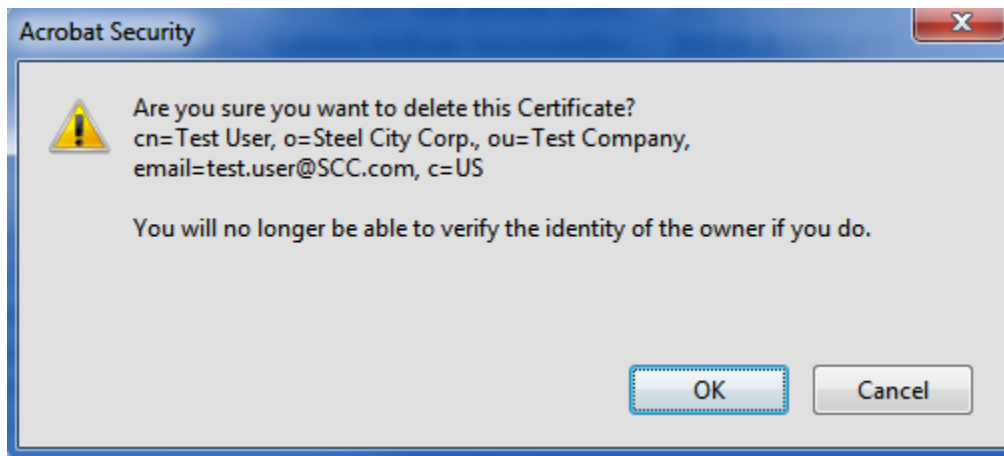
6. Click on Trusted Certificates in the Digital ID and Trusted Certificate Settings window



- Locate the certificate you want to remove and click on it once to select. Below the list information about the certificate will display in the area below the listing of trusted certificates

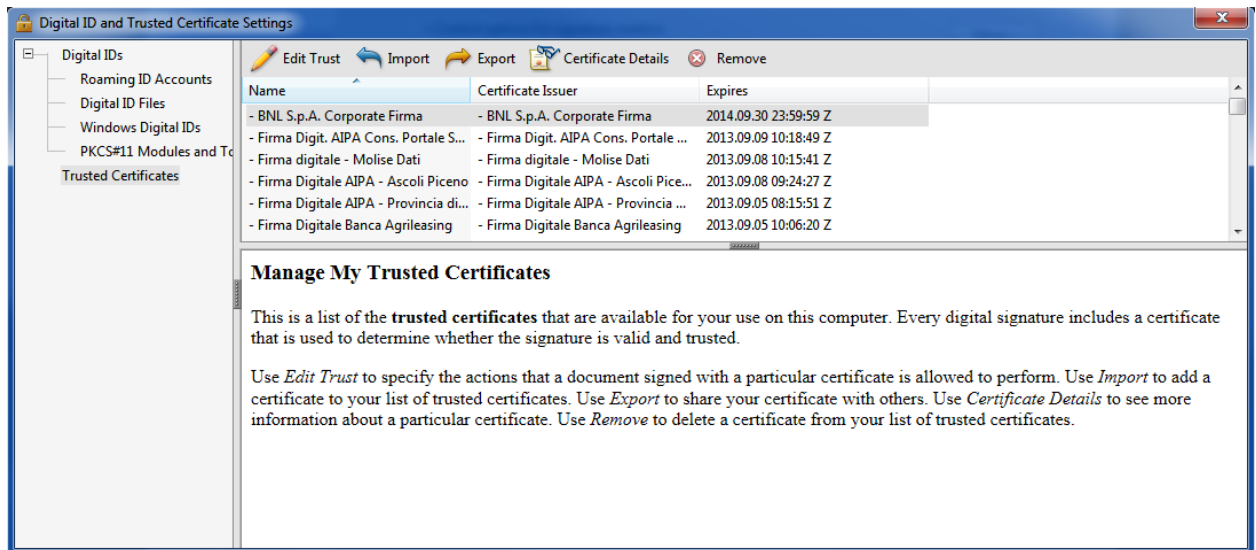


- Click the  Remove button
- Adobe will display the following pop-up for you to confirm removal of the certificate

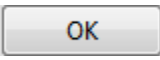



- Click Ok to remove the Certificate

11. Adobe will remove the certificate and redisplay the window



12. Click on the  to close this window.

13. Click  to close the Preferences Window.

14. Exit Adobe by clicking on the  to exit Adobe.