

Robert W. Shaffer, Chair
Edwin R. Lozano, Vice Chair
Mark R. Murawski, Secretary



PENNSYLVANIA AVIATION ADVISORY COMMITTEE

PENNSYLVANIA AVIATION ADVISORY COMMITTEE

March 11, 2021 (SKYPE) MEETING AGENDA

10:00 AM – 12:00 PM

(Skype Meeting Dial-in Information)

+1 267-332-8737

Conference ID: 773886818 #

- A. CALL TO ORDER / INTRODUCTIONS – Robert Shaffer, Chairperson
- B. WELCOME RECENTLY APPOINTED NEW AAC MEMBERS – Chairperson Shaffer
 - Folasade Olanipekun-Lewis
 - Tesfaye Ali
- C. ROLL CALL OF MEMBERS – Mark Murawski, Secretary
- D. APPROVAL OF DECEMBER 10, 2020 MEETING MINUTES – Chairperson Shaffer
- E. 2021 ELECTION OF OFFICERS – Chairperson Shaffer
- F. PENNDOT BUREAU OF AVIATION UPDATE – Anthony McCloskey, BOA Director
- G. REAL ID SUB-COMMITTEE UPDATE – Nolan Ritchie
- H. PA ACT 52 SUB-COMMITTEE UPDATE – David Eberly
- I. HANGAR DEVELOPMENT SUB-COMMITTEE UPDATE – Ed Lozano, Vice Chair
- J. COVID-19 AVIATION IMPACTS GENERAL DISCUSSION -Chairperson Shaffer/Group
- K. FORMATION OF AAC AVIATION FUNDING ADVOCACY SUB-COMMITTEE-Chairperson Shaffer
- L. AAC 2020 ANNUAL REPORT – Mark Murawski, Secretary
- M. OLD BUSINESS – Chairperson Shaffer
- N. NEW BUSINESS – Chairperson Shaffer
- O. NEXT MEETING DATE (June 10, 2021) – Chairperson Shaffer
- P. ADJOURNMENT – Chairperson Shaffer

NOTE: Due to Covid-19, it is unknown when In Person AAC Meetings will occur



COMMONWEALTH OF PENNSYLVANIA
OFFICE OF THE GOVERNOR
HARRISBURG

THE GOVERNOR

February 9, 2021

Folasade A. Olanipekun-Lewis
133 West Gorgas Lane
Philadelphia, PA 19119-2508

Dear Ms. Olanipekun-Lewis:

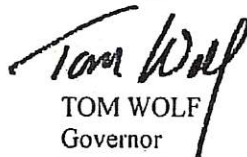
I am pleased to appoint you as a member of the Aviation Advisory Committee.

Your commission and oath of office are being prepared by the Department of State and will be mailed to you promptly. The commission, issued under my signature under the Great Seal of the Commonwealth, memorializes your appointment. The oath of office is required by the Constitution of Pennsylvania to be taken by all civil officers. It is important that you act promptly to swear and subscribe to the written oath of office. You cannot perform any powers or duties of your public office until the oath has been taken.

Even though, as a member of the Aviation Advisory Committee, you are not required to file the Governor's Code of Conduct form, I am asking all my appointees to follow and understand the Governor's Code of Conduct and the Executive Branch Employee Gift Ban. We ask that you please review the Governor's Code of Conduct and the Executive Branch Employee Gift Ban posted on the Administration tab at www.governor.pa.gov under Intergovernmental Affairs. It is important that you take the time to review these documents, which provide ethical guidelines for your public position. If you do not have access to the internet or would like copies mailed to you, please contact my office at 717-787-2500. Please do not hesitate to contact us if you have questions or concerns about the materials you review.

Please accept my best wishes for success in your responsibilities and appreciation for your dedicated service to the commonwealth.

Sincerely,


TOM WOLF
Governor



COMMONWEALTH OF PENNSYLVANIA
OFFICE OF THE GOVERNOR
HARRISBURG

THE GOVERNOR

February 11, 2021

Tesfaye Ali
178 Stirling Court
West Chester, PA 19380-1378

Dear Mr. Ali:

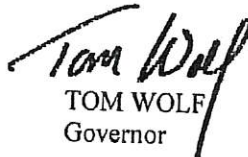
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TOM WOLF
Governor

Robert W. Shaffer, Chair
Edwin R. Lozano, Vice Chair
Mark R. Murawski, Secretary



PENNSYLVANIA AVIATION ADVISORY COMMITTEE

PA AVIATION ADVISORY COMMITTEE

DECEMBER 10, 2020 (SKYPE) MEETING MINUTES

SKYPE MEETING ATTENDEES:

Robert Shaffer, Chairperson
Ed Lozano, Vice-Chairperson
Mark Murawski, Secretary
Anthony McCloskey, Director, PennDOT Bureau of Aviation
Nolan Richie
Kyle Wagon seller
John Mininger
Steve Keefer
Gabe Monzo
Gary Hudson
Carl Adkins
Keith Brune
BJ Teichman
Michael Ruane
Chuck Brewer
Brian Phillips
Andrew Allen
Dave Eberly
Debra Bowman
Fran Strouse
Mindi Klinger
Dave Heath
Tes Ali
Sade Olanipekun-Lewis
Sarah Baker
Shaun Collins
Mike Guinter

CALL TO ORDER / ROLL CALL

Chairperson Shaffer called the SKYPE meeting to order at 10:00 AM in lieu of a regular in person meeting due to the ongoing COVID-19 pandemic. A roll call of Committee voting members was performed by Secretary Murawski. A voting quorum was established.

APPROVAL OF MINUTES

Chairperson Shaffer declared the September 10, 2020 PA Aviation Advisory Committee meeting minutes approved as submitted by Secretary Murawski without objection.

PENNDOT BUREAU OF AVIATION UPDATE

PennDOT Bureau of Aviation, (BOA) Director Anthony McCloskey gave the BOA Report. Mr. McCloskey noted that BOA conducted ten aviation block grant airport training sessions. The goal is to complete this training by May 2022. The Aviation Economic Impact Study Update kickoff occurred in November 2020. Kimley-Horn is the consultant selected for the study. All airports are being notified next month. The project team will then commence data collection efforts to obtain information necessary for calculating the collective economic impact of the aviation system through email surveys and/or phone calls to airport owners/managers and selected tenants. The study is slated for a Spring 2022 completion. It will be important for the AAC to monitor progress and actively participate in this effort since aviation is such an important component to Pennsylvania's economy. Mr. McCloskey further emphasized there is a dire outlook for our airports and Covid Relief Aid is desperately needed from Washington DC as a top priority. A bright spot is strong air cargo traffic trends both nationally and in PA. Mr. Adkins inquired whether follow-ups will be performed with airport survey non-respondents. Mr. McCloskey assured the BOA will follow-up as necessary with direct contact and will also work closely with ACP to secure any assistance needed in this regard. Mr. Murawski observed that PA DCED coordination during the study would also be helpful given their prominent economic development role.

ACC CANDIDATE MEMBERS QUESTION AND ANSWER SESSION

Chairperson Shaffer led this discussion by introducing the three candidates for two AAC vacant seats and noted the Governor's Office would appreciate AAC input to assist the Governor in these and future appointments. The first candidate to speak was Ms. Sade Olanipekun-Lewis currently employed with American Airlines as the Regional Director for Government and Airport Affairs since 2018. Prior to this post, Sade served as the Chief Administrative Officer for the Philadelphia International Airport. Her leadership qualities and extensive aviation experience in numerous facets of the industry are noted in her resume that was submitted to the AAC. Sade is interested in being appointed to fill the vacant AAC air cargo seat. The second candidate to speak was Tes Ali who has completed a recent internship with the Chester County / G.O. Carlson Airport. As part of his experience, Mr. Ali undertook several technology based projects such as rebuilding their website. Mr. Murawski inquired whether Mr. Ali would be interested in leading the effort to enhance the AAC website as part of his interest in general public representation on the AAC. Mr. Ali indicated that he would very much like to lead this task if appointed to AAC. The third candidate to speak was Mr. David Heath who is the Executive Director of the PA Drone Association. Mr. Heath believes he could add valuable insight to the AAC regarding unmanned

aircraft systems as this is a fast growing industry that provides opportunities and challenges for PA Aviation. Mr Heath also expressed interest in representing the general public on the AAC.

After some discussion, Mr. Adkins motioned that the AAC has determined that all three candidates are highly qualified to serve on the AAC and to transmit a letter to the Governor affirming they are all qualified so the Governor may determine the appointment of two of these three candidates which was seconded by Mr. Monzo and approved. Mr. Wagonseller abstained.

REAL ID SUBCOMMITTEE UPDATE

Sarah Baker representing PennDOT provided an update on Real ID. A new REAL ID Center has opened in Jeanette, PA. PennDOT will launch an aggressive media campaign including TV, radio and billboards etc.. A big part of the message will be that you need REAL ID starting on October 1, 2021 for air travel. Mr. Monzo inquired whether PennDOT's messaging can be linked to airport related websites. Ms. Baker said this can be done. An anticipated surge in REAL ID requests near the deadline is anticipated by PennDOT and Ms. Baker believes the Department will be ready to handle it. The surge is anticipated to continue after the deadline as well. Mr. Murawski asked if it is likely the deadline will be further extended due to the continued COVID problems. Ms. Baker suggested it is possible, however they have no indications yet that such a time extension will occur.

PA Act 52 SUBCOMMITTEE UPDATE

Subcommittee Chair Dave Eberly noted that due to COVID, the planned airport survey was not launched. Dave noted the Maryland legislature passed a similar bill as Act 52 so all adjacent states have enacted these aviation sales tax exemptions further underscoring the need for PA to safeguard Act 52 to remain regionally competitive. Mr. Eberly said his committee is not aware of any major push to overturn Act 52 but we must continue to monitor the situation and remain vigilant. Mr. Eberly announced that he is retiring from the Lancaster County Airport after 44 years of service but has no immediate plans to resign from the AAC.

UNIFORM CONSTRUCTION CODE (UCC) SUBCOMMITTEE UPDATE

Vice Chair Ed Lozano gave an update on the airport hangar assessment. Mr. Lozano said that the subcommittee name should be changed to the Hangar Development Subcommittee as the UCC is only one aspect of the development of airport hangars. Mr. Lozano then gave a brief presentation of the suggested scope of work to comprehensively address this issue. A main task will be to work with the Aviation Council of PA and the AOPA to develop an airport survey to gain key data regarding airport hangar development needs, opportunities and barriers so that all issues, not just regulatory barriers are properly considered and that the AAC may produce a fact based assessment for action by appropriate parties. The main focus will be smaller T hangars under 12,000 square foot as well as box hangars, especially at our general aviation airports. Conference calls will be held with ACP and AOPA who have agreed to provide critical coordination to secure a good survey response rate and technical assistance to analyze survey data and

formulate a set of recommendations. The AAC agreed to the subcommittee name change as suggested by Mr. Lozano and Mr. Murawski will join the subcommittee.

AAC OPERATING PROCEDURES SUBCOMMITTEE REPORT

Subcommittee Chair Mark Murawski led this discussion by presenting a draft set of operating procedures and summarized proposed clarifications to the AAC bylaws. The operating procedures will supplement the bylaws and not replace or amend the bylaws. Mr. Murawski said he will need to reformat the document to be more user friendly when cross referencing this document with the bylaws. Mr. Adkins motioned for AAC adoption of the Operating Procedures as presented by Mr. Murawski with the understanding that formatting changes will be made to the document which was seconded by Mr. Lozano and unanimously approved.

COVID 19 AVIATION IMPACTS GENERAL DISCUSSION

Chairperson Shaffer indicated that due to the time needed for the other agenda items, discussion of this topic will be deferred. Mr. Shaffer recognized that many challenges continue to face airports due to the pandemic.

AVIATION COUNCIL OF PA COORDINATION REPORT

Mr. Lozano and Ms. Debra Bowman, ACP Executive Director led this discussion. Both expressed a desire to jointly coordinate key initiatives and shared priorities among both our organizations for the betterment of PA Aviation. The airport hangar survey effort was cited as an excellent way to kickoff this joint coordination. Improving overall aviation funding for PA was jointly recognized as the top priority for both organizations over at least the next year.

AAC PRIORITY FOCUS AREAS ADVANCEMENT

Chairperson Shaffer confirmed that the AAC top priority will be aviation funding with the hangar assessment being a wonderful starting point and if done well should give the AAC real credibility in building funding partnerships and performing advocacy. The AAC will also continue to closely monitor and assist with Real ID compliance and help ensure the preservation of PA Act 52.

OLD BUSINESS

No old business was discussed.

NEW BUSINESS

No new business was presented.

NEXT MEETING DATE

Chairperson Shaffer noted the next regularly scheduled AAC quarterly business meeting will be held on March 11, 2021 and will likely be held via SKYPE due to the pandemic.

ADJOURNMENT

Chairperson Shaffer declared the meeting adjourned at 12:18 PM.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Mark Murawski', written in a cursive style.

Mark Murawski, Secretary