

# Partner Portal Application Updates User Guide eGrants

## **Document History**

The table below serves as a document history log to track the version number, date, and description of each change/revision applied to this document.

Version	Date	Version / Revision Description					
1.0	9/14/2022	Final version delivered					
1.1	3/16/2023	Updated based on the changes					
2.0	May 2023	Updated version published					
3.0	12/15/2023	Replaced old Route Sheet screen shot					

Table 1. Document History



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## Introduction

The Partner Portal is an external-facing module used by the program office for collecting and/or sharing information with an applicant or grantee after an application has been submitted. Features include application review, document upload, invoice submission, etc. The partner portal access is assigned individually to a user for single or multiple applications.

#### **The Partner Portal Link**

#### https://apps.dced.pa.gov/esa-partner/

If the program area has determined application modifications are needed and has 'sent' the application back to the applicant. The applicant is notified by email at the contact email provided in the application. Below is a sample email text.

Subject Line: PennDOT, Program Name eGrants Application, Action Required

#### Email Text:

Program Name: ESAID: Project Name:

Your application for the above program/project requires action. Please click on the following link to access the Partner Portal: <u>https://apps.dced.pa.gov/esa-partner</u>.

Click the 'Details' link for the above listed ESAID and view the comments for further information/instructions.

• Click the Partner Portal link received in the email <a href="https://apps.dced.pa.gov/esa-partner/">https://apps.dced.pa.gov/esa-partner/</a> that lands the applicant on the Partner Portal login page.

#### Notes:

- The first-time user needs to set up their profile in the Partner Portal, please proceed to the *Create User Profile* section in this document if you are a <u>first-time</u> user of the Partner Portal.
- If the applicant is <u>NOT a first-time</u> user of the Partner Portal and needs access to the application, please proceed to the *Access Request from Grantee* section in this document.
- If the applicant is <u>NOT a first-time</u> user of the Partner Portal and does NOT need access to the application, please proceed to the *Review the Submitted Applications* section in this document.

#### **Create User Profile**

After the user logs in back to the Partner Portal with the new Username and Password, the system will take the user to the page where the partner profile needs to be set up. The below steps show the required steps to create a user profile in the Partner Portal.



1	PA ESA-Partner Application		
My Applications My Profile My Requests	Profile Information		
	Email *		
	c-sadimula@pa.gov		
	First Name *		
	First Name		
	Last Name *		
	Last Name		
	Phone Number *		
	Partner Type *	_	
	Select Partner Type Business		
	Individual		Submit Request
		_	

- Enter First and Last Name in the field.
- Enter the Phone Number in the field.
- Select **Business** in the Partner Type dropdown option.
- o Enter your business's FEIN and SAP Vendor ID and click "Submit Request."

Note: user must select the "Business" partner type in the partner type dropdown option.

Business	~
FEIN *	
SAP Vendor ID *	



## Access Request from Grantee

1. To request access to the application, click "Request Access for Application" under the "My Application" section.

		PA ESA-	Partner	Application				Hello.c-rt	iwari@pa.gov!	Log off		
My Applications My Profile My Requests My Invoice/Receipts	Request Accord	ess for Application	s									
Denied Invoice/Receipts pload Comments/Documents Tracking	Agency ¥ Code	Agency Description	٣	Program Name	<ul> <li>Applie</li> <li>Name</li> </ul>		Proje Nam		Web App ID	Y ESAID Y	Requested Date	
SSRS Reports Reporting	PennDOT	Department of Transportation		Pennsylvania Intermodal Cargo Growth Incentive Program (PICGIP)		ington Township Supervisors Dba ington Township	PICO	GIP	8182333	202104232493	11/29/2021	Details Invoices Documents
	PennDOT	Department of Transportation		Master Planning Agreements Program	York C	County Planning Commission		County Master Agreement 2022-2028	8182675	202105272641	11/29/2021	Details Invoices Documents
	PennDOT	Department of Transportation		Master Planning Agreements Program	North 2028	Central Master Agreement FY 2022-		th Central Master Agreement 2022-2028	8182384	202105052516	11/29/2021	Details Invoices Documents
	PennDOT	Department of Transportation		Rail Freight Program	Weste	ern New York and PA Railroad, LLC	West	stern New York and PA road	8183741	202111233174	11/24/2021	Documents
	PennDOT	Department of Transportation		Rail Freight Program	Reist	Popcorn Company	Reis	st Popcorn Company	8183729	202111193170	11/24/2021	Details Documents
	1 2	3 23	>									
	1 2 Version09	3 23	>									
				r Application				<u>Hello</u>	<u>c-rtiwari@pa.</u>	ov! Log.off		
My Applications My Profile My Requests My InvokeReceits	Version - 49	PA ESA		r Application				Hello	<u>c-rtiwari@pa.c</u>	ovi Log.off		
<u>My Profile</u> <u>My Requests</u> <u>My Invoice/Receipts</u> Denied Invoice/Receipts	Version - 49	PA ESA Request Applications				Y Web App ID	Ţ	Hello ESA ID	<u>c-rtiwati(@pa</u> ,		Y Requested Date	d
My Profile My Requests My Invoice/Receipts Denied Invoice/Receipts eload Comments/Documents Tracking SSRS Reports	Vessor - 49 Create New Requested Agency	Request Applications	-Partne Agency Descript			<ul> <li>Web App ID</li> <li>8182068</li> </ul>				tus		
<u>My Profile</u> <u>My Requests</u> <u>My Invoice/Receipts</u> <u>Denied Invoice/Receipts</u> <u>Ioad Comments/Documents</u> <u>Iracking</u>	Vesion - 49 Create New Requested Agency Code	Request Applications	-Partne Agency Descript	ion				ESA ID	▼ St.	tus	Date	
My Profile My Requests My Invoice/Receipts Denied Invoice/Receipts eload Comments/Documents Tracking SSRS Reports	Veson - 49 Create New Requested Agency Code PennDOT	Request Applications	-Partne Agency Descript Departme	ion ent of Transportation		8182868		ESA ID 202106212829	▼ Sti	tus v	Date 09/07/2021	)

2. Click "Create New Request." Enter the required fields, ESA ID, and FEIN, associated with the application, and click "Submit Request."

my meeter couple	Create New Request						
Denied Invoice/Receipts Upload Comments/Documents Tracking	Agency T Code	Agency Tescription	Web App ID	ESA ID	Status Y	Requested Date	
SSRS Reports Reporting	PennDOT	Department of Transportation	8182868	202106212829	New	09/07/2021	
Reporting	PennDOT	Department of Transportation	8179950	202004247971	Denied	06/11/2020	
	PennDOT	Department of Transportation	8180179	202005288047	Denied	06/11/2020	
	PennDOT	Department of Transportation	8180190	202005298049	Denied	06/11/2020	
	Enter Request De		Web App ID *		Agency	,	
	202112023187		8183788		Depa	rtment of Transportation	
	FEIN *		SAP Vendor ID SAP Vendor ID Submit Requ	nst			



#### Notes:

- Web App ID is a 7-digit application ID number that is auto-populated when the ESA ID is entered. Fields marked with an asterisk (\*) are required. The Agency name will automatically populate in the Agency field on the right side of the screen.
- FEIN is a 9-digit number Federal Employer Identification Number; the entered FEIN should match the FEIN submitted during the application.
- SAP Vendor ID is a 6-digit number provided by the Commonwealth to receive payment.
- The Agency name will automatically populate in the Agency field on the right side of the screen.
- 3. After submission of the request, the program area reviews the application access request. If the request is approved, the application will appear under the "Approved Applications" section of the "My Applications" link shows as shown below.

My Applications My Profile	Request Access for Applications
<u>My Requests</u> My Invoice/Receipts	Approved Applications



## Review the Submitted Applications

- Click the "My Applications" link on the left side of the screen. The "Approved Applications" section displays applications that are assigned to the applicant as shown below.
- Click the "details" link at the rightmost column of the table. The link will take the applicant to a new page.

	PA	SA-Partner Applicati	on						<u>Hello.c-rti</u>	<u>wari@pa.gov!</u>	<u>Log off</u>	
<u>My Applications</u> <u>My Profile</u> <u>My Requests</u> <u>My Invoice/Receipts</u> Denied Invoice/Receipts	Request Accor	ess for Applications										
Upload Comments/Documents Tracking	Agency ▼ Code	Agency Description	Ŧ	Program T Name	Applicant Name	Ŧ	Project Name	Ŧ	Web App ID 🔻	ESA ID 🔻	Requested Date	
SSRS Reports Reporting	PennDOT	Department of Transportation		Passenger Rail Program	North Central Highway Safety Network, Inc		Passenger Rail Capital Angular RoueSheet 2		8184658	202204273618	04/27/2022	Details Documents
	PennDOT	Department of Transportation		Passenger Rail Program	North Central Highway Safety Network, Inc		Passenger Rail Capital Angular RoueSheet 1		8184656	202204263615	04/26/2022	<u>Details</u> Documents
	PennDOT	Department of Transportation		Passenger Rail Program	North Central Highway Safety Network, Inc		Passenger Rail Capital Angular RoueSheet		8184647	202204263608	04/26/2022	Details Documents
	PennDOT	Department of Transportation		ARLE Funding Program	North Central Highway Safety Network, Inc		ARLE ESAW ATTN		8184650	202204263607	04/26/2022	Details Documents
	PennDOT	Department of Transportation		Rail Freight Program	North Central Highway Safety Network, Inc		BRF ESAW Angular Deployment Changes		8184601	202204213581	04/22/2022	Details Invoices Documents
	1 2	3 33 »										

**Note:** The Details link opens the application details page for applications with the "Under Review" Status.

• Summary under the Approval Section provides project description, Application Summary, and recent activities as shown in the below screenshot.

Single			nited Care Prov		ible Vehicle Grant Progr			developmen
Application For Partners	Appl ID: 202005			#: C920001192	Approved Amt: \$4			developmen
					nt development	Narrative Applicant I	le velopmen	developmen
red fields	📇 🛐						relopmen	developmen
Approval	SUMMARY			evelopme	nt developments	development d	levelopmen	developmen
Summary	Web App ID:	81800	88					developmen
2011110-112	Project Description	5310 A	opplication 2019					developmen
plication Details	Route Sheet							developmer
rofile				evelopine				
ite Locations ludget	Contract Start	5/22/2019		8/21/2020	Approved Amount	\$40,000		developmen
roject Narrative	Lead Analyst	Graha	m, Heather					developmer
	Application Sum	mary						developmer
Funding	Applicant	Allegh	enies Unlimited Care	Providers			levelopmen	developmer
	FEIN 251	100699	SAP Vendor	143472	CVMU Status Match			developmen
scellaneous	Company	Allegh	enies Unlimted Care	Providers			te elopmen	developme
	Beneficial Owner							developme
ument Management	Site Location(s)	Richla	nd Township (Cambr	ia)				
	Budget		Cost 20% (Local) - \$1	evelopme			id #elopmen	developme
		Federa	I Section 5310 Priva	te Non-Profit Acce	essible Vehicle Grant Progra	m (PennDOT) - \$44,000	la <del>m</del> alopmen	developme
	Most Recent Eve	ents						developme
	Event Catego	ory		Event Descript	ion	Date/Time	Created By	developmen
	WORKFLOW		Grantee eSignature			6/8/2020 11:40:11 AM	eSignature, Auto	developmen
	eSignature				closed with "Expired" status		eSignature	
	eSignatureCloseO		Processing Closeou Signer Response Up			6/8/2020 11:40:11 AM 5/27/2020 2:19:34 PM	System System	developme
	eSignature		Grantee eSignature		created	5/27/2020 1:55:26 PM	eSignature	developmen
	Comments		channee conginatione	evelopme		levelopment o	fev -opmen	developme
	Comments							developmen
								developmen
	developme							developmer
	PA							developmen
								developmen

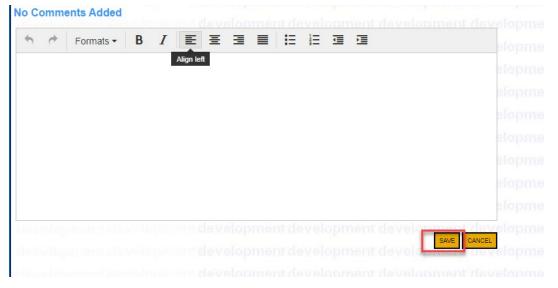
• Comments under the Approval Section display any entered comments by the program area.



202005138019 - Single Application for Assistance - Internet Explore

Single Application For Partners	Alleghenies Unlimited Care Providers Program: Federal Section 5310 Private Non-Profit Accessible Vehicle Grant Program: Status: Approved Appl D: 202005138019 SAP Contract #: C920001192 Approved Amt: \$40,000.00	development development development
Required fields	Narrative Applicant Info	development
Approval		development
	ADD NEW COMMENT	development
Comments	wo comments Added	development
Application Details		development
Profile Site Locations	👼 velapitent stevelapment development development development development	development
Budget Project Narrative	weighten development development development development developme	development
		development
Funding		development
		development
Miscellaneous		development
		development
Document Management		development
		development





• Applicant modifies the required information (applicant can make changes to each link) under the "Application Details" section for an application and clicks save (floppy disk at top of the screen). All uploaded documents during the application process can be accessed on the "Attachments & Addenda" link.



Single Application Fo	Sudha Singh development development development development Program: Ports Operating and Capital Grant Program	development	Status: Under Review	
Partners	Appl ID: 202309055151 SAP Contract #. Requi			
	Narrative Applicant.info	development		d systep a
ired fields				
Approval	ATTACHMENTS Attach any documentation pertinent to the application in the section provided below. Documents may be up to 40 MB large.	development		
Summary Comments	nie velopment de velopment development development development development	development		
	Upload Files ment de velopment de velopment de velopment de velopment	development		
plication Details	Use the control below to select your file. Each file can be no larger than 30MB. Optiment development	development		
Profile Site Locations Project Narrative	File 1 Choose File No file chosen and development development development	development		
Attachmenta &	File 2 Choose File No file chosen File 3 Choose File No file chosen and development development development development	development		
	development development development development development development	development		
Funding	development development development development development development	development		
Route Sheet	PORTS OPERATING AND CAPITAL GRANT PROGRAM ADDENDA V1	development		
iscellaneous	1 Please Download, complete and upload the Worker Protection Form. Use the link below:   (Recuired)	development		
	Download Worker Protection Form.pdf and development development development development	development		
ument Management	development development development development development development	development		
	Upload Files	development		
	Use the control below to select your file. Each file can be no larger than 30MB.	development		
	CRP-BandpRR 9-5.pdf View Delete File 1 Choose File No file chosen de velopment de velopment de velopment de velopment	development		
	development development development development development development	development		
	2. Has the board approved the proposed project(s) listed on the "Project Information" tab?   (Réquired)	development		
	No V lopment de velopment development development development development	development		
	3. Has the board approved the proposed budget associated with the project(s) and operating request listed on the "Project Information" tab? •	development		
	(Required)	development		
	No v If yes, please upload the meeting minutes.	development		
	n yes, prease uproau ure meeung minutes.	development		
	Volgad Files	development		

• Profile under Application Details Section displays information about Applicant's profile and their organization.

Single Application For Partners		Section 5310 Private 1 8019 SAP Contr		ble Vehicle Gra		tus: Approved	lopment development lopment development lopment development
uired fields					Nam		
	🖴 🛛	1				1 C	development
Approval	PROFILE	Traje Serie Digitali	developmer	ntdevelop	ment deve	lopment deve	development
Summary Comments	PROFILES	Project Info E	interprise Type Co	sts / Fund Use			development
	developmen			ntdevelop	gnature Logged		development
Application Details	Expand All					CR O LI ® N/A	development
Profile		licant/Sponsor					development
Site Locations Budget	Applicant/Spons	or Alleghenies Unlimited Ca	are Providers				development
Project Narrative	+ Name :		) • c	EO:	Maria Nagy		
Funding				119 Jari Dr		iopment deve	lepment development
	+ CEO Title :	Transportation Manager	Address:			Chent deve	development
Miscellaneous	+ City :	Johnstown	+ State:	PA V			development
Miscellaneous			+ FEIN				development
	◆ Zip :	15904-6953	D-U-N-S Number:	000567912			development
Ocument Management	NAICS Code:	8134	Find Code SAP Vendor	#: 00000	1		development
	For-Profit Cor	analas Otherstatte	ability Partnership 🗍 Par	tnership			development
	Government	Non-Profit	,	e Proprietorship			development
	C Limited Liabili	ty Corporation					development
	Incorporated in PA	No V Registr	ered to do Business in PA	No V	Charitable Orga	nization No V	development
	+ Contact Name :	Maria Nagy	+ Phone:	(814) 867-5309	Ext:		development
	+ Title ;	Transportation Manager	PA Revenue Tax Box #				
	Fax:		Internet Access:	● Yes ○ No			lopment development
			anna raad.	© res ⊖ No			lopment development
	Email :						lopment development
	<ul> <li>Busin</li> </ul>	ess Specifics					development
	Business Spr						development
		Time Employees : Pennsylva		World Wide: 0			development

• Site Locations under the Application Details Section display information about Project Site location (s).

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202005138019 - Single Application for Assistance - Internet Explorer

PA Application For Partners	Appl ID: 202005138	019 SAP Contract #: 0	C92000	01192	Approved	i Amt: \$40,00	0.00 🔽		developme developme
Required fields							Narrative Applicant	nfo	developme
Approval	ADD SITE DELETE	SITE						relopm	developme
Summary Comments	SITE LOCATIO Details For Site 1	SNC	velo velo	pment de pment de	velopr	nent der nent der	velopment o velopment o	levelopn levelopn	developme developme
Application Details	Address	115 Jari Drive							
Profile	City	Johnstown		State	PA	Zip	15904-0000		developme
Site Locations	City	JOHIIStown							
	City     County	Cambria		+ Municipalit		Richland Tox	vnship Dimentio		developme
Site Locations Budget				Municipalit     PA Senate		Richland Tov 035 - Wayne			
She Locations Budget Project Narrative	+ County	Cambria							developme
She Locations Budget Project Narrative	County     PA House #	Cambria 071 - Bryan Barbin			velopr				developme developme developme developme
She Locations Budget Project Narrative	County     PA House #     US Congressional #	Cambria 071 - Bryan Barbin 009 - Bill Shuster	velo velo velo	• PA Senate	velopr		Langerholc		developme

• Budget (if applicable) under the Application Details Section displays the project budget details.

Single Application For Partners	Program: Fede Appl ID: 20200		tvate Non-Prol Contract #: C99			Program Status Approved	developmen
Required fields		-	_			Narrative Assiliant Info	developmen
Approval	BUDGET					and download and download	developmer
Summery	BUDGET						developmen
Connects  Application Details  Extline			Federal Section 5310 Private Non- Profit Accessible Vehicle Grant	Local Cost 20% Local	Total		
Dated	Local Match J	aticipated - Collepse	Program S44 000 00	\$11 000 00			
Desired Manuface	Bus 25 Foot	internet i compare	\$0.00	\$0.00	\$0.00		
	Bus 23 Foot		\$0.00	\$0.00	\$0.00		
9 Funding	Bus 22 Foot		\$0.00	\$0.00	\$0.00		
	Bus 22 Foot	NB)	\$0.00	\$0.00	\$0.00		
B Miscellaneous	Accessible V	ins	\$44,000.00	\$11,000.00	\$55,000.00		
	Ford Transit	Aan	\$0.00	\$0.00	\$0.00		
Document Menagement	Total		\$44,000.00	\$11,000.00			
o bocument wanapament				Budget Total:	\$55,000.00		
	Basis of Cost / I	ise of Funds					developmer
	Rasis of Cost	Budget Justificati	deve				developmen
	Line of Funda	Community Deve				a si a la valor mant da valo	developmer
			орненокечны	canni, cconomic	oeverupment/H	NONIBALANON CONTROLLED VELICO	
	Budget Narrativ						developmer
	The purpose of the life of every four (4)	requested vehicle is	to replace an exit	isting handicap a	ccessible miniva	an (#115) that was past its useful	developmer
	due to its are and	miles, deemed it total	ad ad	. reacting and m	invali nas inves	ned in a major account unicol,	developmer

• Project Narrative under Application Details Section displays information about Project Narrative provided by Applicant.

202005138019 - Single Application	for Assistance - Internet Explorer
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Single Application For Partners	Alleghenies Unlimited Care Providers Program: Federal Section 5310 Private Non-Profit Accessible Vehicle Grant Program: Status: Approved Appl ID: 202005138019 SAP Contract #: C320001192 Approved Amt: \$40,000.00	development development development
quired fields	Narrative Applicant Info	
Approval Summary Comments	PROJECT NARRATIVE Attachments related to the Project Narrative should be uploaded in the Attachments & Addenda section of the Application.	development development development
Application Details	Organization Mission Heiping people five independently everyday with quality care. Iest <del>tittittittittittittittittittittittitti</del>	development development
Profile Site Locations Burdget Project Narrative	Vehicle Purpose We provide transportation to individual with mental and physical disabilities who are unable to utilize existing services offered by local tous lines, private for profit businesses and Share4Ride providers that are offered in their area. Through our contract with Cambria County Beavioral HealthIntellectual Disabilities & Early Intervention Porgan (CC EH-ID), we take clients to and from work and day programs. We also have a contract with Community Action Partneship to provide transportation to approved individuals to and from medical appointments. This program is called the MATP of Wedical	nom development nom development
Funding	Assistance Transportation Program. Lastly, we provide our activity program participants rides to and from our day program. Service Recipient Primarily, our agency serves the aging, people with mental and physical disabilities, and individuals recovering from injury and illness.	development development development
Miscellaneous Document Management	Primary Services 24hr daly in-home, non-medical care to individuals in their homes as well as individuals living in our five (5) community fiving arrangements. We also provide transportation to individuals with physical and mental disabilities who are unable to utilize transportation services through local bus lines, shared-ride providers and private for profit businesses due to the nature of their disability, economic limitations, rural location, ridid daily schedule, edc. Lastly, we encourage personal	development development
Document Management	adievenent ad Individual growth in the areas of ake engagement, quality of the framework and individual growth in the areas of ake engagement, quality of the framework additional stability, personal safety and even operative wellbaing through our Ability Works Activity Program.	development development
		development

• To change the "project/activity," click "RouteSheet."

**Note:** the project/activity tab does not apply to all PennDOT programs. Ignore the below steps if you don't see them in your application.



Single     Application For     Partners     azi     Required fields     Approval	North Central Highway Safet Program: Passenger Rail Program Appl ID: 202204763608		SAP Contract #	development development development	Status: Under Rev Requested Amt: \$4,000,001.12	ew		evelopment develo evelopment develo evelopment develo
Summary Comments				Withdra	w			
Budoat Project Narrative Attachments & Addenda	Contract							~
Funding     Folde Steel     Miscellaneous	Adjustment(s)							^
Document Management	View Worl		Requested Amount	Recommended Amount	Approved Amount	Start Date	End Date Status Grantee Review	
	Page Total	Original Contract	\$4,000,001.12	\$0.00	\$0.00		Grancee Neview	
	Grand Total		\$4,000,001.12	\$0.00	\$0.00			
			Total Records : 1 Items per page: 6		Page 1			
	Selected Adjustment : Project(s)	Original Contract						

• Some programs only have the 'Activity' tab and this may be different than what they entered on the original application (Rail freight and MTF).

**Note**: If activities have already been approved or denied by the Program Staff, those will not be editable by the grantee. Only 'In Progress' activities could be edited and new projects/activities by the grantee.

View	Project Code	Project Name	Project Cost	State Awd. Amt.	Fed Amt.	Fed (St Adm) Amt	Local Amt.	Status
✓ Approved (	(1)							
Ο	120 Rail	124-00 Support Equip / Facilities (Rail)	\$24,000.00	\$14,000.00	\$0.00	\$10,000.00	\$0.00	Approved
and Total			\$24,000.00	\$14,000.00	\$0.00	\$10,000.00	\$0.00	
						\$10,000.00		
ected Record Project D		ort Equip / Facilities (Rail) Activity(s)						



Selected Record :	124-00 Support	Equip / Facilities (Rail)						
Project De	tail /	Activity(s)						
+ Add New								
View	Activity Type	Activity Line Item	Activity Cost	State Awd. Amt.	Fed Amt.	Fed (St Adm) Amt	Local Amt. Status	
✓ Approved (1)	1)							
0	12.46 Lease	12.46.05 Yards & Shops	\$24,000.00	\$14,000.00	\$0.00	\$10,000.00	\$0.00 Approved	
Grand Total			\$24,000.00	\$14,000.00	\$0.00	\$10,000.00	\$0.00	
Selected Record		ps						
Activity D	etail							
Activity Type : *	12.46 Lease	Activity Line Iter	n : * 05 Yards & Shops	<u> </u>	ctivity Cost : * S	\$24,000.00		

• Some programs (HSGP and CTSP) have the 'Goals' and 'Budget Summary' tabs as shown below.

Goal(s)	Budget Summary				
+ Add New					
		View	County	Safety Focus Area	
		~	ADAMS (1)		
		0	ADAMS	Aggressive Driving & Speeding	
Selected Record : ADAM	s Goal Activity(s)				
🖍 Edit					
County : * ADAMS	<u> </u>	Safety F	iocus Area : * Aggre	ssive Driving & Speeding 🛛 👻	
Goal(s) & Objective(s) : *	PP goal				



_	Budget Summa	ary					
+ Add New							
		View County	Sofety Fearing Area				
			Safety Focus Area				
		✓ ADAMS (1) ADAMS	Aggressive Driving & Speeding		_		
		ADAMS	Aggressive briving a speculing				
ected Record : ADAM	IS						
Goal Detail	Goal Activity(	c)					
Goal Detail	Godi Activity(	3)					
+ Add New							
	View County S	Safety Focus Area	Category	Activity Name	Y	'ear 1 Year 2	Year 3
	ADAMS A	ggressive Driving & Speeding	Admin (Grant Reporting/Fiscal)			0.25 0.00	0.00
Pad	ge Total					0.25 0.00	0.00
	ind Total					0.25 0.00	
						0.20 0.00	0.00
Goal(s)	Budget Summar	у					
Goal(s) + Add New View Budget Item	Budget Summary	y Hours Name	Budget Summary	Year 1	Year 2	Year 3	Grand Tota
+ Add New			Budget Summary 1.Salaries	Year 1 \$0.00	Year 2 \$0.00	Year 3 \$0.00	Grand Tota \$0.00
Add New View Budget Item	Position	Hours Name					
Add New  View Budget Item      Salaries	Position Accountant	Hours Name	1.Salaries	\$0.00	\$0.00	\$0.00	\$0.00
Add New View Budget Item Salaries Salaries	Position Accountant Assistant Coordinator	Hours Name	1.Salaries 2.Fringe Benefits	\$0.00 \$0.00	\$0.00	\$0.00	\$0.00 \$0.00
+ Add New View Budget Item Salaries Salaries Salaries Travel	Position Accountant Assistant Coordinator	Hours Name	1.Salaries 2.Fringe Benefits 3.Travel	\$0.00 \$0.00	\$0.00	\$0.00	\$0.00 \$0.00 \$5,000.00
Add New      Add New      Salaries      Salaries      Travel      Contractual Service	Position Accountant Assistant Coordinator	Hours Name	1.Salaries     2.Fringe Benefits     3.Travel     4.Contractual Services	\$0.00 \$0.00	\$0.00	\$0.00	\$0.00 \$0.00 \$5,000.00 \$0.00
Add New      Add New      Salaries      Salaries      Travel      Contractual Servic      Equipment	Position Accountant Assistant Coordinator	Hours Name	1.Salaries 2.Fringe Benefits 3.Travel 4.Contractual Services 5.Equipment	\$0.00 \$0.00	\$0.00	\$0.00	\$0.00 \$0.00 \$5,000.00 \$0.00 \$0.00
Add New      Salaries      Salaries      Salaries      Travel      Contractual Servic      Equipment      Goods and Servic      Indirect Cost	Position Accountant Assistant Coordinator	Hours Name 0.00 0.00	1.Salaries         2.Fringe Benefits         3.Travel         4.Contractual Services         5.Equipment         6.Goods and Services	\$0.00 \$0.00	\$0.00	\$0.00	\$0.00 \$0.00 \$5,000.00 \$0.00 \$0.00
Add New      Salaries      Salaries      Salaries      Travel      Contractual Servic      Equipment      Goods and Servic      Indirect Cost	Position Accountant Assistant Coordinator	Hours Name 0.00 0.00 Page 1	1.Salaries         2.Fringe Benefits         3.Travel         4.Contractual Services         5.Equipment         6.Goods and Services         7.Indirect Cost	\$0.00 \$0.00 \$5,000.00	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00 \$5,000.00 \$0.00 \$0.00 \$0.00
Add New      Salaries      Salaries      Travel      Contractual Service      Equipment      Goods and Service	Position Accountant Assistant Coordinator es	Hours Name 0.00 0.00 Page 1	1.Salaries         2.Fringe Benefits         3.Travel         4.Contractual Services         5.Equipment         6.Goods and Services         7.Indirect Cost	\$0.00 \$0.00 \$5,000.00	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00 \$5,000.00 \$0.00 \$0.00 \$0.00

• When the application is ready to be resubmitted, click the workflow button to return it to the program area.

	Nerretive	Applicant Info	development	
Required fields		C REVEW		
Approval				
Summary Comments				
Application Details			Withdraw	
Profile Site Locations Burdowt				
Budget Project Narrative				
Attachments & Addenda	Contract			Ý
Funding				
Route Sheet	Adjustment(s)			^